

MONTHLY PERFORMANCE REPORT

August 2017

Contents

Section 1
Pages 1 - 11

2017-18 Exceptions – Current Month’s Performance

Current Month’s performance information for indicators rated Red or Amber, and highlighted Green indicators with commentary.
(Green PI’s)

August’s green PI’s with a comment are:

CP 4.3 - Council Tax

CP 4.4 – Non Domestic Rates

CP 3.2 – Discharge from hospital

CP 3.3 – Delayed transfers of care

CP 3.5 – Proportion of adults with a learning disability in paid employment

CP 1.7 – Concluded section 42 enquiries

CP 4.8 – Current rent arrears

Section 2
Pages 12 - 15

2017-18 Corporate Performance Indicators

Performance Information for all Corporate Priority Indicators

Section 3
Pages 16 - 28

Detail of Indicators Rated Red or Amber

Performance detail for indicators rated Red or Amber

Section 4
Pages 29 - 33

Partnership Indicators

Health Wellbeing Indicators

Local Economy Indicators

Community Safety Indicators

Section 5
Pages 35 - 65

Budget Management Statements

Budget monitor and forecast by Portfolio

Section 6
Pages 67- 80

Capital Expenditure







Summary of Capital Expenditure

Version: **V1.0**

Published by the Policy, Engagement & Communication Team

Further information: timmacgregor@southend.gov.uk (01702) 534025 or Louisabowen@southend.gov.uk (01702) 212039

Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2017/18	Annual target for 2017/18
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance is on track to achieve the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2018)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is better than the same month last year</p> <p> = Latest Month's performance is worse than the same month last year</p> <p> = Data not available for current or previous year</p>

Version: **V1.0**

Published by the Policy, Engagement & Communication Team

Further information: timmacgregor@southend.gov.uk (01702) 534025 or Louisabowen@southend.gov.uk (01702) 212039

Section 1: 2017-2018 Exceptions - Current Month Performance





Comments on Indicators rated Red or Amber

Generated on: 09 October 2017 09:52



Expected Outcome At risk of missing target
Responsible OUs Department for People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	August 2017	74.6	66	66			<p>As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. The rate of looked after children remains above target however it has reduced slightly over the last 3 months.</p> <p>It is acknowledged that we are still some way off target on this indicator but with the drop in child protection numbers we should start seeing a downward trend towards target. In addition to this we are carrying out a piece of detailed analysis on the flow of children in this area with the support of Research in Practice to help us understand where any improvements might be made.</p> <p>Other than children who need to become looked after in an emergency the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed. The Panel process has prevented the numbers escalating and where safely possible put other measures in place to support the family. It is anticipated that our planned work around reunification will ensure that children do not remain in care for longer than necessary.</p> <p>Note for CMT: Benchmarking data as requested Eastern region 49.9, Lowest 33.6 (Essex), Highest 86.0 (Thurrock). Southend are 9th out of 11, 1st being the lowest.</p>	People Scrutiny



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									Of the 289 children who are looked after, 16 are Unaccompanied Asylum Seeking Children. If these 16 children are removed from the figure, the rate of LAC would be 70.5.	
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.	Aim to Maximise	August 2017	79.1%	90%	90%			<p>Whilst it is acknowledged that this indicator is below target the trend is upwards and performance has improved every month this financial year. Since April performance has improved from 58.9% to 79.1%. The activity relating to improving this area of performance is working and has been reported in previous months and remains the same, namely that:</p> <ul style="list-style-type: none"> - as a result of current performance an action plan is in place and has been presented to Executive Departmental Management Team (DMT) and monitored on a monthly basis; and - performance continues to improve month on month however it is recognised that the rate of change is too slow. <p>Robust action has been taken in this regard and further improvements have been seen during Aug-17. Work across the service to improve practice, as detailed in plans relating to other areas of performance, will further improve this area of performance. The work includes; visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers highlighting children who have not been visited within the last 30 working days (process introduced in April) and proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where appropriate.</p>	People Scrutiny
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	Aim to Maximise	August 2017	59.3%	90%	90%			It is acknowledged that this indicator remains below target. An action plan continues to be progressed and is submitted to EDMT each month. Performance has however improved a further 5% during August. It is anticipated that improvement will continue. As this is a cumulative measure the strength of	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									performance each month will not be fully reflected in this measure as it is weighted down by the poorer performance early in the year.	



Expected Outcome At risk of missing target
Responsible OUs Department for Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	June 2017	N/A	-	TBC		-	Discussions with the contractor currently taking place, in relation to relevant data and need to rebalance targets.	Place Scrutiny



Expected Outcome At risk of missing target
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	August 2017	297	350	1,100			Department of Health guidelines state that quit attempts can be registered up to 42 days after a "quit date" is set. Therefore final data will not be available for this period for a further 2 months. Currently behind trajectory, 4 week quit recovery plan being developed and implemented. Recent statistics show smoking prevalence in adults has fallen to 17.2% and footfall through stop smoking continues to decline.	People Scrutiny







Expected Outcome At risk of missing target
 Cannot group these rows by Responsible OUs



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	August 2017	325.3	296.6	296.6			<p>This month Performance has once again improved on this indicator (for the 5th consecutive month). This indicates that the processes within Fieldwork Services in relation to contact, referral and assessment are beginning to lead to more positive performance. The positive impact is enhanced by the work being undertaken within longer term teams to ensure families move swiftly to other services when it safe for them to do so.</p> <p>The comment from August 2017 remains appropriate, namely that;</p> <p>As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Our rate of children in need has increased from 2015/16 when it stood at 251 per 10,000 however it should be noted that our rate had been low compared to statistical neighbours for a number of years. Robust operational management is now in place to ensure that all children classed as in need do actually require statutory support.</p>	People Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Department of the Chief Executive


MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	August 2017	2.74	2.61	7.20			<p>The Corporate sickness target has not been met for the month of August, and sickness levels are above the year to date target. HR is continuing to provide advice and guidance to managers to enable them to proactively manage sickness absence. The HR team are working with First care to continue to develop management reports so that trends and issues can be highlighted</p>	Policy & Resources Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Department for People


MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	August 2017	41.3	55.7	50.4-55.7			The number of children subject to child protection plans has been decreasing from a high level. The rate of children subject to plans continues to reduce following focussed quality assurance activity in this area.	People Scrutiny
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.	Aim to Maximise	August 2017	86.1%	90%	90%			<p>An action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.</p> <p>It is acknowledged that this performance indicator remains below target however there has been good improvement which is expected to continue. This remains an area of continued focus and the action plan taken to Executive DMT is being progressed.</p> <p>The details of that plan is as follows:</p> <ul style="list-style-type: none"> - visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers includes children who have not been visited within the last 20 working days (process introduced on 22-Apr-17); and - proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where required. 	People Scrutiny
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]	Aim to Maximise	August 2017	29.8%	33.5%	33.5%			At the end of August, 522 of 1751 long term service clients were receiving a Direct Payment. Performance on this indicator remains slightly below target but stable and above the national benchmark. It is acknowledged that further action needs to be taken in this area to reach target, the Service Transformation Team will be approached this month for suggestions to contribute towards improving performance in this area.	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]	Aim to Maximise	August 2017	34.4%	56%	56%			Due to the performance of this indicator an action plan is in place and is submitted to EDMT each month. The action plan aims to get us to target by March 2018. Performance continues to improve month on month and performance is actually ahead of the modelled target which forms the basis of the action plan. It is expected that, with all being equal, target will now be reached in January, two months earlier than planned.	People Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Department for Place



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	August 2017	40	45	45			Reported missed collections have reduced as operations have improved, effective contract management has contributed and no further disruptions from service changes	Place Scrutiny



Expected Outcome Some slippage against target
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	August 2017	1,826	2,398	5,740			Currently behind trajectory. Recovery plan being delivered with outreach provider and local GP practices. Public Health team offering support to all practices to improve uptake.	People Scrutiny



Expected Outcome: Indicators on course to achieve target (Greens)





Expected Outcome On course to achieve target
Responsible OUs Department of the Chief Executive

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.3	% of Council Tax for 2017/18 collected in year [Cumulative]	Aim to Maximise	August 2017	44.30%	44.00%	97.30%			<p>Council Tax collection for current financial year has shown an increase against target and previous year's collection. The increase in collection is as a result of a reviewed collection process of arrears, which still offers some flexibility to vulnerable people and those that are struggling, but in the majority of cases will look to the Council making an arrangement for payment over a shorter period and a promotion of Direct Debit as a payment method.</p> <p>We have developed our working relationships with our stakeholders and advice sector as well as ensuring a more structured performance review with our Enforcement Agents. We have prioritised some of the more difficult to collect debts by using the more involved methods of recovery, for example Committal and Bankruptcy.</p> <p>The collection of Council Tax for our people in receipt of Council Tax support is the highest it has been since the commencement of the scheme in 2013, this is due to a dedicated team of staff working with the advice services to support and inform these people of their responsibilities.</p> <p>The review of discounts and exemptions is continuing to ensure our data base is accurate and appropriate; we will roll out the use of text messages very soon to encourage payment on time to avoid recovery costs.</p> <p>We are considering other incentives and new projects as we move through the financial year, which will all contribute to our collection and working relationships in the borough.</p>	Policy & Resources Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.4	% of Non-Domestic Rates for 2017/18 collected in year [Cumulative]	Aim to Maximise	August 2017	47.30%	44.50%	97.90%			<p>Business Rates collection for the current financial year has seen an increase against target and previous year's collection. The increase in collection is due to reviewed processes, particularly on the collection of arrears, which will still give some flexibility, allowing us to support local businesses that are struggling, however, it will also ensure that the majority of businesses that fall into arrears will have a shorter timeframe to pay arrears to clear their debt.</p> <p>We promote the support from government that is in place for businesses where appropriate through new initiatives schemes and legislation. We are developing new relationships with our business partners to promote Southend and attract additional business.</p> <p>We have also developed our relationship with our Enforcement Agents with a more structured performance reviews.</p> <p>We have a knowledgeable team who through training and development supported by the authority, play a significant part in what we have achieved in the financial year to date.</p>	Policy & Resources Scrutiny

Expected Outcome On course to achieve target
Responsible OUs Department for People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]	Aim to Maximise	August 2017	90.1%	88.6%	88.6%			<p>Performance has improved significantly this month, seeing a 4% improvement on last month, taking this indicator above target. This reporting period shows that out of 71 Adults using the reablement service, 64 were still at home 91 days later. Of the 7 not at home, 2 had passed away, 1 moved into nursing care, 4 into residential care. No Adults had been</p>	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									readmitted into hospital this month. This significant recovery in performance is at least in part due to the work of the Service Transformation team which has supported the redesign of the Front Door services, including the monitoring of the reablement service and how the service collects the data. The benefits of all recent changes and ongoing work has achieved an early improvement in the service. This will now be monitored closely for sustained improvement that is expected.	
CP 3.3	Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD Average]	Aim to Minimise	August 2017	0.71	1.43	1.43			The improvement in this indicator since April has been dramatic. In the last reporting month there has been; 1 Social Care Acute Delay and 0 Social Care Non-Acute Delays. This improvement in performance has been as a result of a significant amount of work by the service to address business process issues but more importantly to find solutions in time limited, high pressure environments. The Hospital Social Care Team are working with partners to improve patient flow in the acute hospital and embrace the Integrated Discharge Teams who are working with clients when they are first admitted into hospital. Southend Borough Council are working with the region to develop a consistent approach to reviewing, recording and coding DTOC. This is work aimed at improving the local reporting of issues in the system. Work continues with EPUT (non-acute) to establish robust processes to ensure data is accurate and agreed by Social Care.	People Scrutiny
CP 3.5	Proportion of adults with a learning disability in paid employment. (ASCOF 1E) [Monthly Snapshot]	Aim to Maximise	August 2017	11.6%	10%	10%			Performance continues to remain above target, 53 Adults are in paid employment and The Learning Disability Team are working with local employers who are keen to support in offering employment opportunities to clients with	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									Learning Disabilities. We are confident that this indicator will meet the annual target.	
CP 4.9	Percentage of children in good or outstanding schools. [Monthly Snapshot]	Aim to Maximise	August 2017	85.6%	80%	80%			Due to school holidays no inspections were carried out in August. Performance remains the same as in July, above target.	People Scrutiny

Expected Outcome On course to achieve target
Responsible OUs Department for Place





MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	August 2017	96%	93%	93%			Standards are above the target showing cleansing has improved, effective contract management and maturity of the contract has contributed to this	Place Scrutiny
CP 4.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	August 2017	100.00%	79.00%	79.00%			In order to meet the target during a period of vacancies in the planning service it has been necessary to reprioritise some non-statutory functions and engage temporary staff.	Place Scrutiny
CP 4.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	August 2017	95.03%	84.00%	84.00%				Place Scrutiny
CP 4.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	August 2017	93.80%	90.00%	90.00%				Place Scrutiny

Expected Outcome On course to achieve target
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	August 2017	19	16	40			Public Health responsibility Deal Well Being Champion network meeting arranged for the 11th October. There is continued positive response from local businesses to support the Public Health Responsibility Deal. We will be	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									undertaking work with Wellbeing Champions from a number of businesses to assist with design of this initiative going forward.	

Expected Outcome On course to achieve target
Cannot group these rows by Responsible OUs

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.7	The proportion of concluded section 42 enquiries (safeguarding investigations) with an action and a result of either Risk Reduced or Risk Removed. [Cumulative YTD]	Aim to Maximise	August 2017	90.4%	74%	74%			Performance on this measure continues to be significantly above the target and benchmarks. The England Average is 67%.	People Scrutiny
CP 4.8	Current Rent Arrears as % of rent due.	Aim to Minimise	August 2017	1.33%	1.77%	1.77%			This indicator represents the current arrears as a percentage of the total rent collectable for the year. Whilst we will always see seasonal fluctuations in the arrears position, we are currently meeting the target , however the further "roll out" of Universal credit which started on the 19th July, coupled with the school summer holidays has seen the figure increase slightly this month .	Policy and Resources Scrutiny

Section 2: 2017- 2018 Corporate Performance Indicators

Information for all 2013-2014 Corporate Priority Indicators

Generated on: 09 October 2017 09:52



Performance Data Expected Outcome: At risk of missing target 6 On course to achieve target 19 Some slippage against target 7 No Value 1

Aim: SAFE: Priorities • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	August 2017	41.3	55.7	50.4-55.7			John O'Loughlin	People Scrutiny
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	August 2017	74.6	66	66			John O'Loughlin	People Scrutiny
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.	Aim to Maximise	August 2017	79.1%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.	Aim to Maximise	August 2017	86.1%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	August 2017	325.3	296.6	296.6			John O'Loughlin	People Scrutiny
CP 1.7	The proportion of concluded section 42 enquiries (safeguarding investigations) with an action and a result of either Risk Reduced or Risk Removed. [Cumulative YTD]	Aim to Maximise	August 2017	90.4%	74%	74%			Sharon Houlden	People Scrutiny

Aim: CLEAN: Priorities • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	August 2017	40	45	45			Carl Robinson	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	August 2017	96%	93%	93%			Carl Robinson	Place Scrutiny
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	June 2017	N/A	-	TBC	-	-	Carl Robinson	Place Scrutiny

Aim: HEALTHY: Priorities • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Proportion of adults in contact with secondary mental health services who live independently with or without support. (ASCOF 1H) [Monthly Snapshot]	Aim to Maximise	August 2017	74.6%	70%	70%			Sharon Houlden	People Scrutiny
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]	Aim to Maximise	August 2017	90.1%	88.6%	88.6%			Sharon Houlden	People Scrutiny
CP 3.3	Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD Average]	Aim to Minimise	August 2017	0.71	1.43	1.43			Sharon Houlden	People Scrutiny
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]	Aim to Maximise	August 2017	29.8%	33.5%	33.5%			Sharon Houlden	People Scrutiny
CP 3.5	Proportion of adults with a learning disability in paid employment. (ASCOF 1E) [Monthly Snapshot]	Aim to Maximise	August 2017	11.6%	10%	10%			Sharon Houlden	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.6	Participation and attendance at council owned / affiliated cultural and sporting activities and events and visits to the Pier [Cumulative]	Aim to Maximise	August 2017	3,306,027	1,812,500	4,350,000	✔	↑	Scott Dolling	Place Scrutiny
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	August 2017	19	16	40	✔	↓	Andrea Atherton	People Scrutiny
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	August 2017	297	350	1,100	⊘	↓	Lee Watson	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	August 2017	1,826	2,398	5,740	⚠	↓	Andrea Atherton	People Scrutiny
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	Aim to Maximise	August 2017	59.3%	90%	90%	⊘	↑	John O'Loughlin	People Scrutiny
CP 3.11	The number of Early Help Assessments closed with successful outcomes for the clients (excluding TACAF).	Aim to Maximise	August 2017	91	-	-	-	↓	John O'Loughlin	People Scrutiny

Aim: PROSPEROUS: Priorities • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported • Ensure continued regeneration of the town through a culture led agenda.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.3	% of Council Tax for 2017/18 collected in year [Cumulative]	Aim to Maximise	August 2017	44.30%	44.00%	97.30%	✔	↑	Joe Chesterton	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2017/18 collected in year [Cumulative]	Aim to Maximise	August 2017	47.30%	44.50%	97.90%	✔	↑	Joe Chesterton	Policy & Resources Scrutiny
CP 4.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	August 2017	100.00%	79.00%	79.00%	✔	↑	Peter Geraghty	Place Scrutiny
CP 4.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	August 2017	95.03%	84.00%	84.00%	✔	↑	Peter Geraghty	Place Scrutiny
CP 4.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	August 2017	93.80%	90.00%	90.00%	✔	↓	Peter Geraghty	Place Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.8	Current Rent Arrears as % of rent due.	Aim to Minimise	August 2017	1.33%	1.77%	1.77%	✔	↑	Sharon Houlden	Policy and Resources Scrutiny
CP 4.9	Percentage of children in good or outstanding schools. [Monthly Snapshot]	Aim to Maximise	August 2017	85.6%	80%	80%	✔	↓	Brin Martin	People Scrutiny
CP 4.10	Total number of households in temporary accommodation.	Aim to Minimise	August 2017	99	100	100	✔	↓	Sharon Houlden	People Scrutiny

Aim: EXCELLENT: Priorities • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

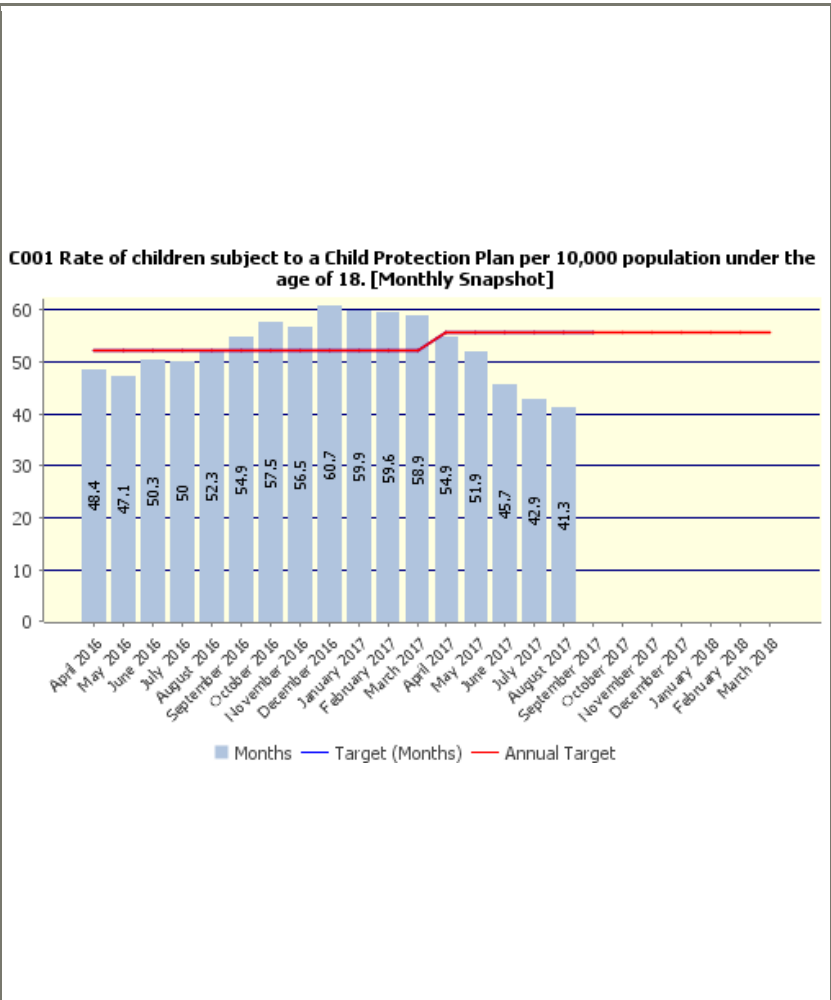
MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of hours delivered through volunteering within Culture, Tourism and Property, including Pier and Foreshore and Events. [Cumulative]	Aim to Maximise	August 2017	14,218	7,917	19,000	✔	↑	Scott Dolling	Place Scrutiny
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	August 2017	85.52%	80.00%	80.00%	✔	↓	Nick Corrigan; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	August 2017	2.74	2.61	7.20	⚠	↑	Joanna Ruffle	Policy & Resources Scrutiny
CP 5.5	Increase the number of people signed up to MySouthend to 35,000 [Cumulative]	Aim to Maximise	August 2017	30,558	26,250	35,000	✔	↑	Ellen Butler; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]	Aim to Maximise	August 2017	34.4%	56%	56%	⚠	↑	Brin Martin	People Scrutiny

Section 3: Detail of indicators rated Red or Amber

Aim: SAFE: Priorities • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.
 Expected Outcome: At risk of missing target 3 Some slippage against target 2

CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]			
Expected Outcome		Format	Goldilocks	
Managed By	John O'Loughlin			
Year Introduced	2014			

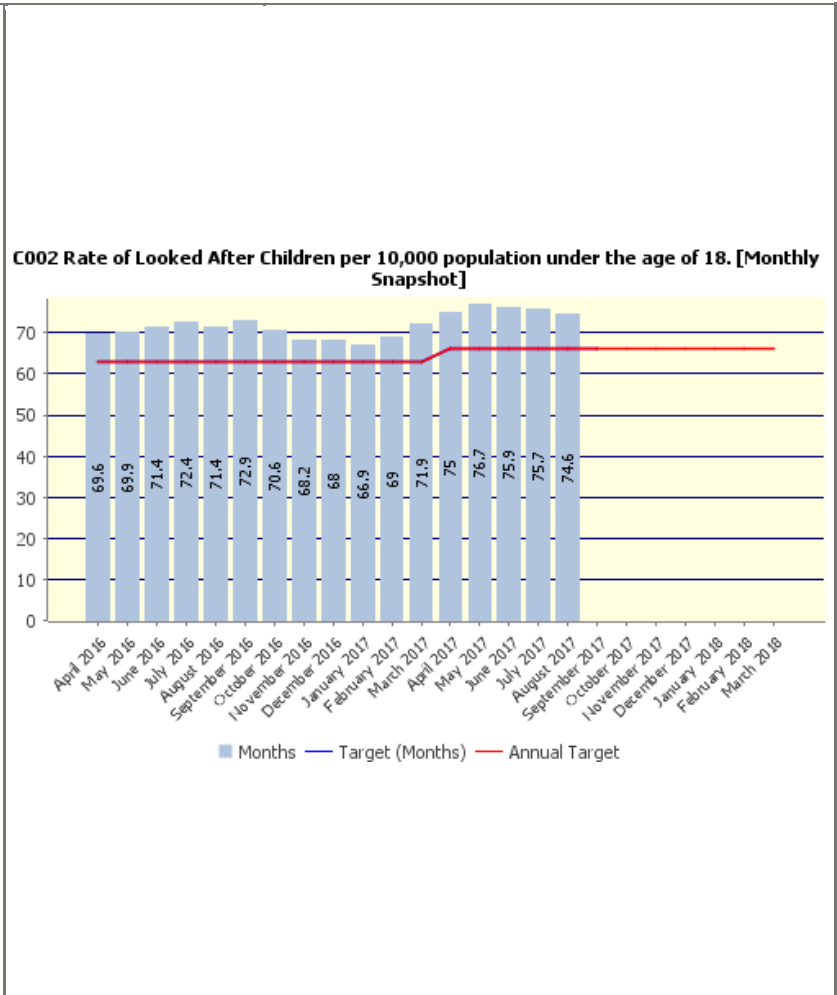
Date Range 1		
	Value	Target
April 2016	48.4	52.3
May 2016	47.1	52.3
June 2016	50.3	52.3
July 2016	50	52.3
August 2016	52.3	52.3
September 2016	54.9	52.3
October 2016	57.5	52.3
November 2016	56.5	52.3
December 2016	60.7	52.3
January 2017	59.9	52.3
February 2017	59.6	52.3
March 2017	58.9	52.3
April 2017	54.9	50.4 - 55.7
May 2017	51.9	50.4 - 55.7
June 2017	45.7	50.4 - 55.7
July 2017	42.9	50.4 - 55.7
August 2017	41.3	50.4 - 55.7
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



The number of children subject to child protection plans has been decreasing from a high level. The rate of children subject to plans continues to reduce following focussed quality assurance activity in this area.

CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]			<p style="text-align: center;">August 2017 result</p>
Expected Outcome		Format	Aim to Minimise	
Managed By	John O'Loughlin			
Year Introduced	2014			

Date Range 1		
	Value	Target
April 2016	69.6	63
May 2016	69.9	63
June 2016	71.4	63
July 2016	72.4	63
August 2016	71.4	63
September 2016	72.9	63
October 2016	70.6	63
November 2016	68.2	63
December 2016	68	63
January 2017	66.9	63
February 2017	69	63
March 2017	71.9	63
April 2017	75	66
May 2017	76.7	66
June 2017	75.9	66
July 2017	75.7	66
August 2017	74.6	66
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. The rate of looked after children remains above target however it has reduced slightly over the last 3 months. It is acknowledged that we are still some way off target on this indicator but with the drop in child protection numbers we should start seeing a downward trend towards target. In addition to this we are carrying out a piece of detailed analysis on the flow of children in this area with the support of Research in Practice to help us understand where any improvements might be made. Other than children who need to become looked after in an emergency the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed. The Panel process has prevented the numbers escalating and where safely possible put other measures in place to support the family. It is anticipated that our planned work around reunification will ensure that children do not remain in care for longer than necessary.

Note for CMT: Benchmarking data as requested Eastern region 49.9, Lowest 33.6 (Essex), Highest 86.0 (Thurrock). Southend are 9th out of 11, 1st being the lowest. Of the 289 children who are looked after, 16 are Unaccompanied Asylum Seeking Children. If these 16 children are removed from the figure, the rate of LAC would be 70.5.

CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.		<p style="text-align: center;">August 2017 result</p>
Expected Outcome		Format Aim to Maximise	
Managed By	John O'Loughlin		
Year Introduced	2017		

Date Range 1		
	Value	Target
April 2017	58.9%	90%
May 2017	63.4%	90%
June 2017	68.8%	90%
July 2017	74.6%	90%
August 2017	79.1%	90%
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

April 2016	0%	90%	Annual Target
May 2016	0%	90%	Annual Target
June 2016	0%	90%	Annual Target
July 2016	0%	90%	Annual Target
August 2016	0%	90%	Annual Target
September 2016	0%	90%	Annual Target
October 2016	0%	90%	Annual Target
November 2016	0%	90%	Annual Target
December 2016	0%	90%	Annual Target
January 2017	0%	90%	Annual Target
February 2017	0%	90%	Annual Target
March 2017	0%	90%	Annual Target
April 2017	58.9%	90%	Months
May 2017	63.4%	90%	Months
June 2017	68.8%	90%	Months
July 2017	74.6%	90%	Months
August 2017	79.1%	90%	Months
September 2017	0%	90%	Months
October 2017	0%	90%	Months
November 2017	0%	90%	Months
December 2017	0%	90%	Months
January 2018	0%	90%	Months
February 2018	0%	90%	Months
March 2018	0%	90%	Months

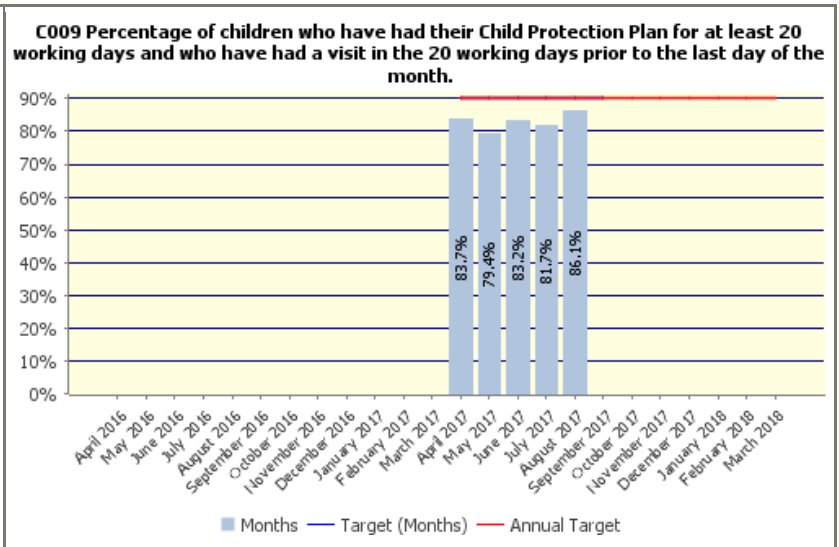
Whilst it is acknowledged that this indicator is below target the trend is upwards and performance has improved every month this financial year. Since April performance has improved from 58.9% to 79.1%. The activity relating to improving this area of performance is working and has been reported in previous months and remains the same, namely that:

- as a result of current performance an action plan is in place and has been presented to Executive Departmental Management Team (DMT) and monitored on a monthly basis; and
- performance continues to improve month on month however it is recognised that the rate of change is too slow.

Robust action has been taken in this regard and further improvements have been seen during Aug-17. Work across the service to improve practice, as detailed in plans relating to other areas of performance, will further improve this area of performance. The work includes; visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers highlighting children who have not been visited within the last 30 working days (process introduced in April) and proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where appropriate.

CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.			<p style="text-align: center;">August 2017 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	John O'Loughlin			
Year Introduced	2017			

Date Range 1		
	Value	Target
April 2017	83.7%	90%
May 2017	79.4%	90%
June 2017	83.2%	90%
July 2017	81.7%	90%
August 2017	86.1%	90%
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



An action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.

It is acknowledged that this performance indicator remains below target however there has been good improvement which is expected to continue. This remains an area of continued focus and the action plan taken to Executive DMT is being progressed.

The details of that plan is as follows:

- visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers includes children who have not been visited within the last 20 working days (process introduced on 22-Apr-17); and
- Proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where required.

CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]			<p style="text-align: center;">August 2017 result</p>
Expected Outcome		Format	Aim to Minimise	
Managed By	John O'Loughlin			
Year Introduced	2017			

Date Range 1			C113 Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]
	Value	Target	
April 2017	369.3	296.6	
May 2017	366.1	296.6	
June 2017	361.7	296.6	
July 2017	341.6	296.6	
August 2017	325.3	296.6	
September 2017			
October 2017			
November 2017			
December 2017			
January 2018			
February 2018			
March 2018			


This month Performance has once again improved on this indicator (for the 5th consecutive month). This indicates that the processes within Fieldwork Services in relation to contact, referral and assessment are beginning to lead to more positive performance. The positive impact is enhanced by the work being undertaken within longer term teams to ensure families move swiftly to other services when it safe for them to do so.

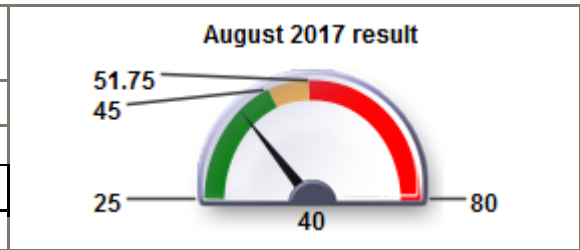
The comment from August 2017 remains appropriate, namely that;

As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Our rate of children in need has increased from 2015/16 when it stood at 251 per 10,000 however it should be noted that our rate had been low compared to statistical neighbours for a number of years. Robust operational management is now in place to ensure that all children classed as in need do actually require statutory support.

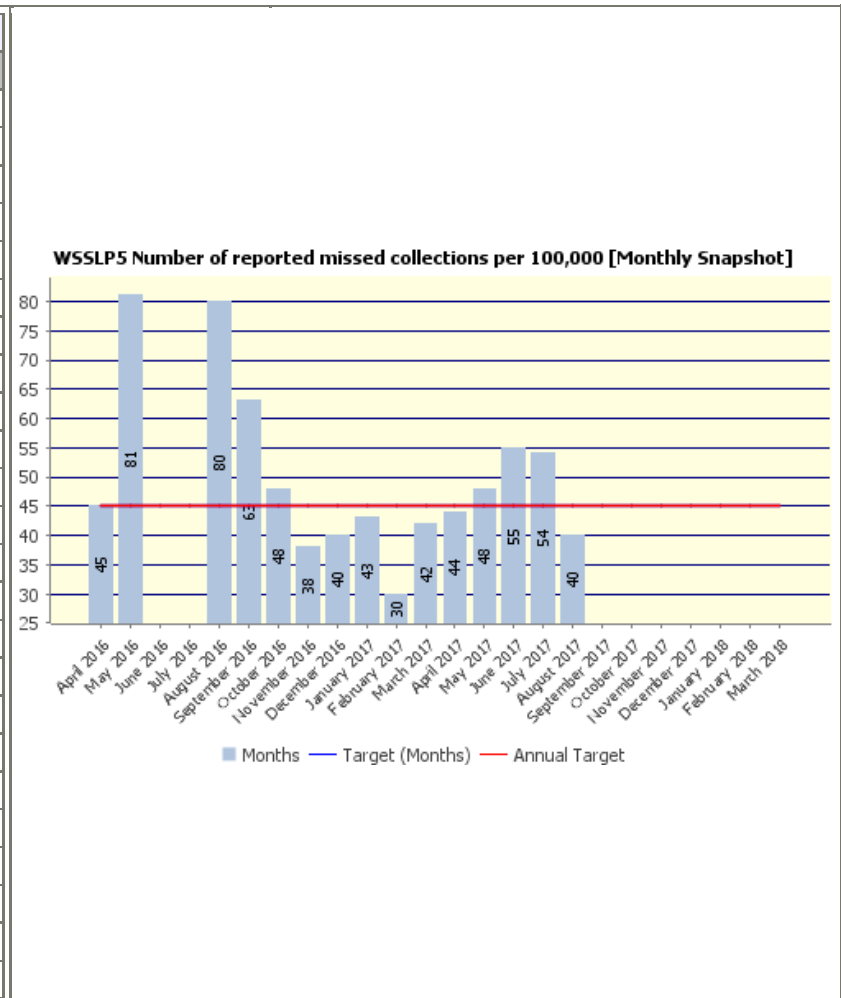
Aim: CLEAN: Priorities • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

Expected Outcome: At risk of missing target 1 Some slippage against target 1


CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]		
Expected Outcome		Format	Aim to Minimise
Managed By	Carl Robinson		
Year Introduced			



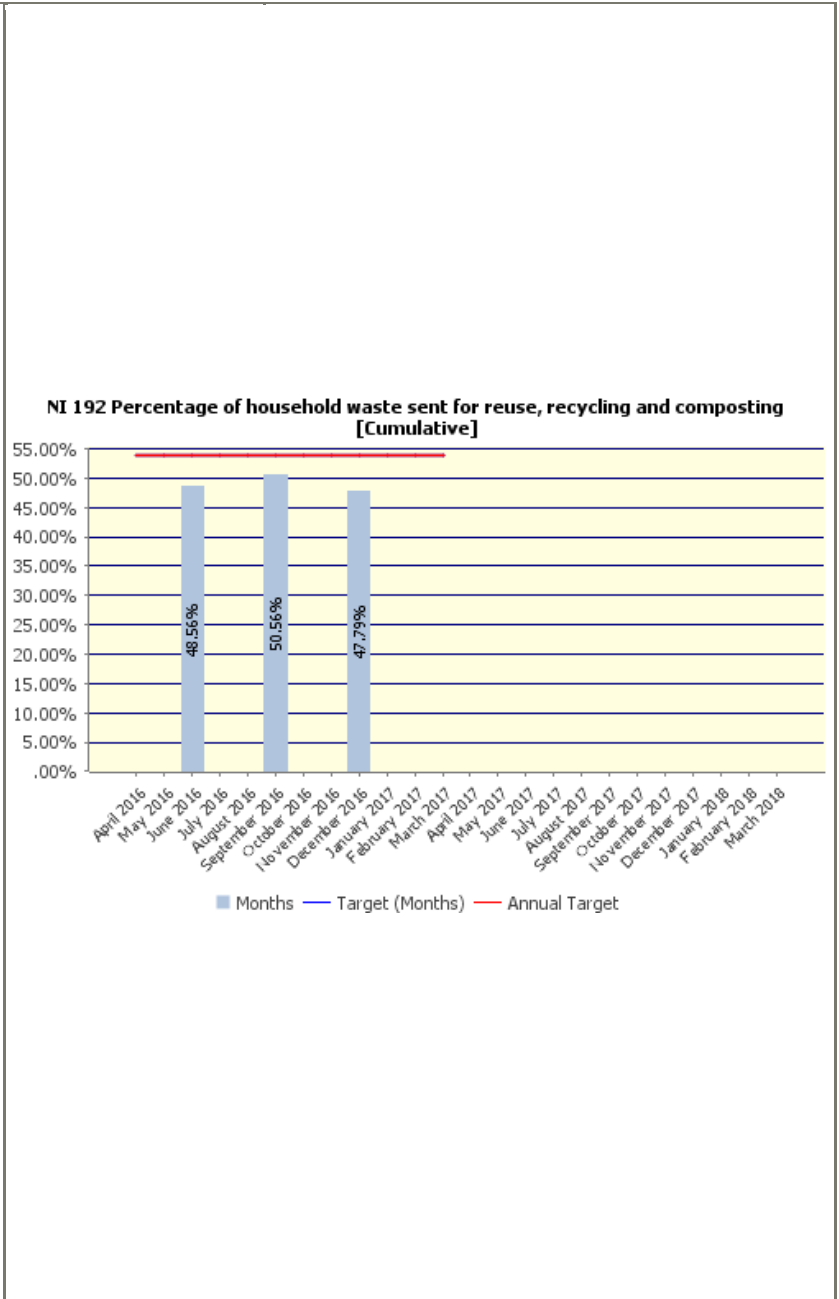
Date Range 1		
	Value	Target
April 2016	45	45
May 2016	81	45
June 2016	N/A	45
July 2016	N/A	45
August 2016	80	45
September 2016	63	45
October 2016	48	45
November 2016	38	45
December 2016	40	45
January 2017	43	45
February 2017	30	45
March 2017	42	45
April 2017	44	45
May 2017	48	45
June 2017	55	45
July 2017	54	45
August 2017	40	45
September 2017		45
October 2017		45
November 2017		45
December 2017		45
January 2018		45
February 2018		45
March 2018		45



Reported missed collections have reduced as operations have improved , effective contract management has contributed and no further disruptions from service changes

CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]		June 2017 result N/A
Expected Outcome		Format Aim to Maximise	
Managed By	Carl Robinson		
Year Introduced	2008		


Date Range 1		
	Value	Target
April 2016	N/A	54.00%
May 2016	N/A	54.00%
June 2016	48.56%	54.00%
Q1 2016/17		
July 2016	N/A	54.00%
August 2016	N/A	54.00%
September 2016	50.56%	54.00%
Q2 2016/17		
October 2016	N/A	54.00%
November 2016	N/A	54.00%
December 2016	47.79%	54.00%
Q3 2016/17		
January 2017	N/A	54.00%
February 2017	N/A	54.00%
March 2017	N/A	54.00%
Q4 2016/17		
April 2017	N/A	TBC
May 2017	N/A	TBC
June 2017	N/A	TBC
Q1 2017/18		
July 2017		
August 2017		
September 2017		
Q2 2017/18		
October 2017		
November 2017		
December 2017		
Q3 2017/18		
January 2018		
February 2018		
March 2018		
Q4 2017/18		

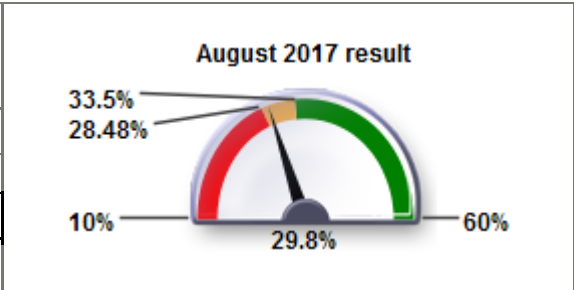


Discussions with the contractor currently taking place, in relation to relevant data and need to rebalance targets.

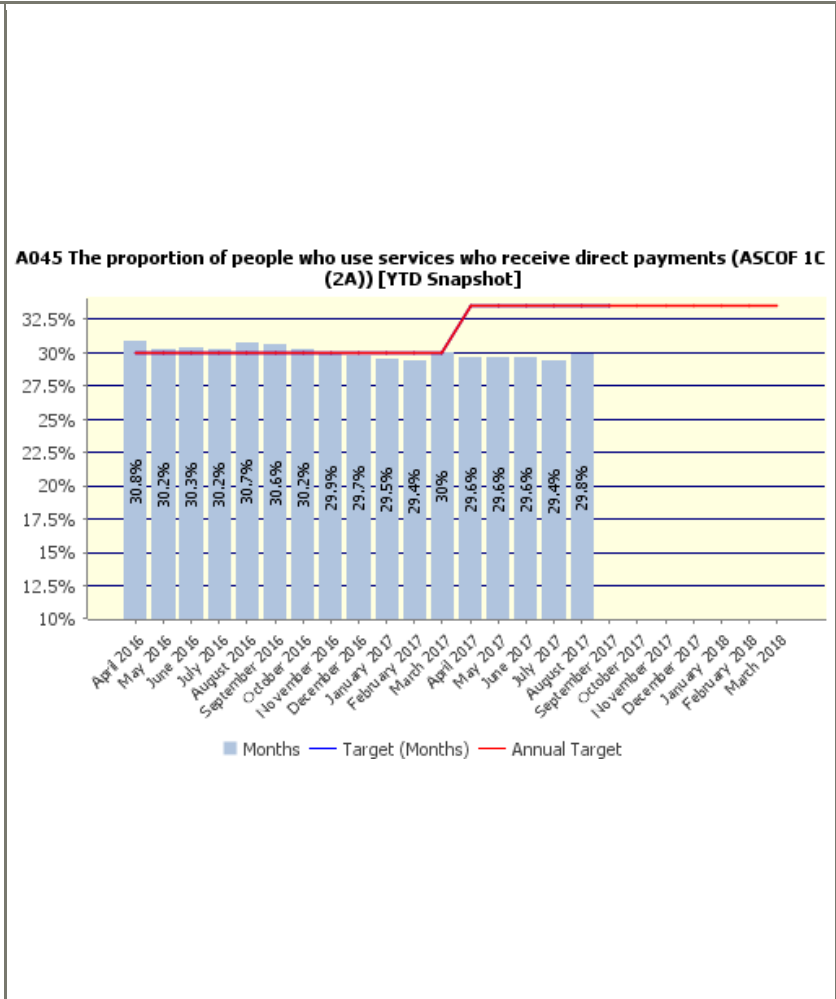
Aim: HEALTHY: Priorities • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

Expected Outcome: At risk of missing target 2 Some slippage against target 2


CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sharon Houlden		
Year Introduced	2015		

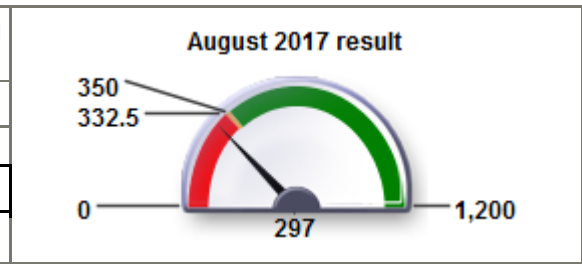


Date Range 1		
	Value	Target
April 2016	30.8%	30%
May 2016	30.2%	30%
June 2016	30.3%	30%
July 2016	30.2%	30%
August 2016	30.7%	30%
September 2016	30.6%	30%
October 2016	30.2%	30%
November 2016	29.9%	30%
December 2016	29.7%	30%
January 2017	29.5%	30%
February 2017	29.4%	30%
March 2017	30%	30%
April 2017	29.6%	33.5%
May 2017	29.6%	33.5%
June 2017	29.6%	33.5%
July 2017	29.4%	33.5%
August 2017	29.8%	33.5%
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

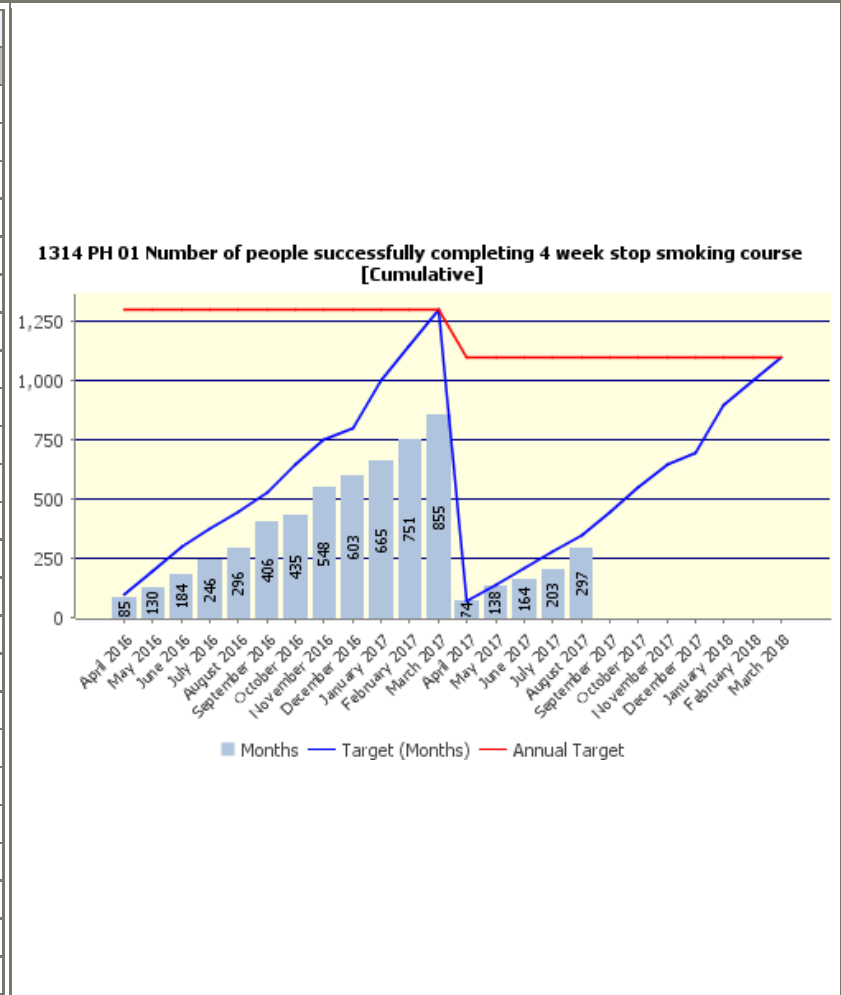


At the end of August, 522 of 1751 long term service clients were receiving a Direct Payment. Performance on this indicator remains slightly below target but stable and above the national benchmark. It is acknowledged that further action needs to be taken in this area to reach target, the Service Transformation Team will be approached this month for suggestions to contribute towards improving performance in this area.


CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Lee Watson		
Year Introduced	2013		

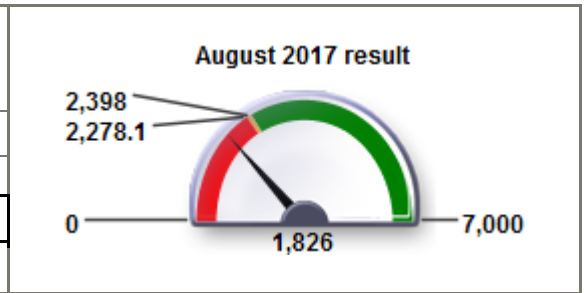


Date Range 1		
	Value	Target
April 2016	85	100
May 2016	130	200
June 2016	184	300
July 2016	246	380
August 2016	296	450
September 2016	406	530
October 2016	435	650
November 2016	548	750
December 2016	603	800
January 2017	665	1,000
February 2017	751	1,150
March 2017	855	1,300
April 2017	74	70
May 2017	138	140
June 2017	164	210
July 2017	203	280
August 2017	297	350
September 2017		450
October 2017		550
November 2017		650
December 2017		700
January 2018		900
February 2018		1,000
March 2018		1,100

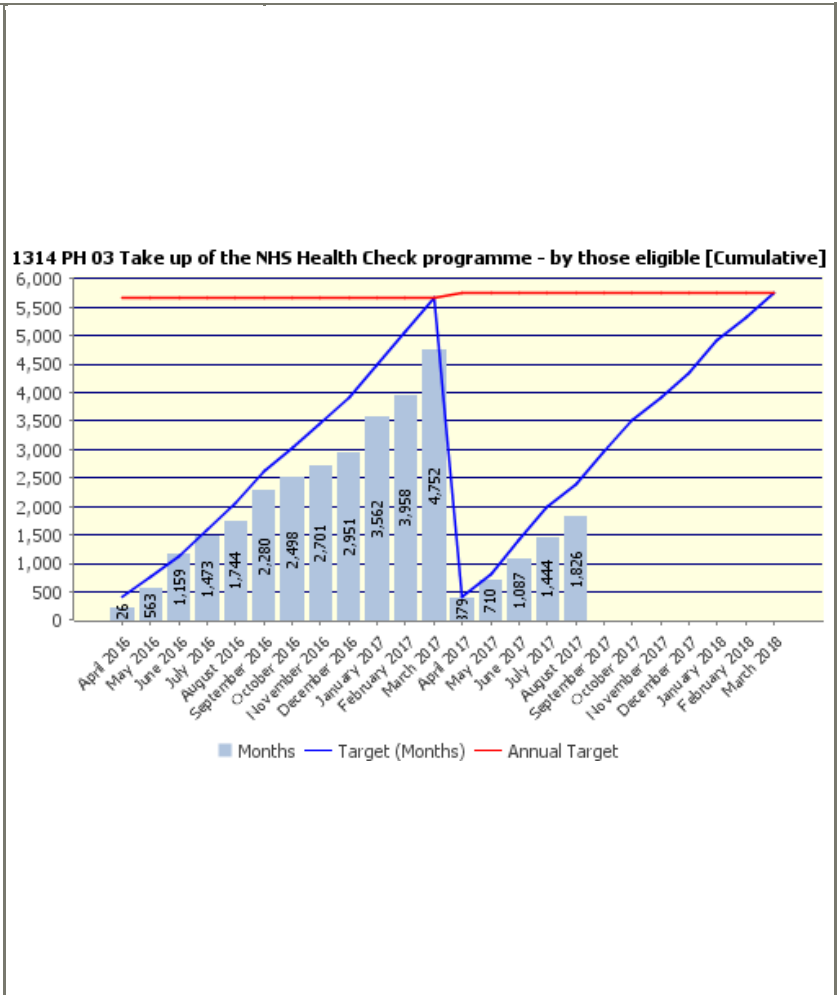


Department of Health guidelines state that quit attempts can be registered up to 42 days after a "quit date" is set. Therefore final data will not be available for this period for a further 2 months. Currently behind trajectory, 4 week quit recovery plan being developed and implemented. Recent statistics show smoking prevalence in adults has fallen to 17.2% and footfall through stop smoking continues to decline.

CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Andrea Atherton		
Year Introduced	2013		



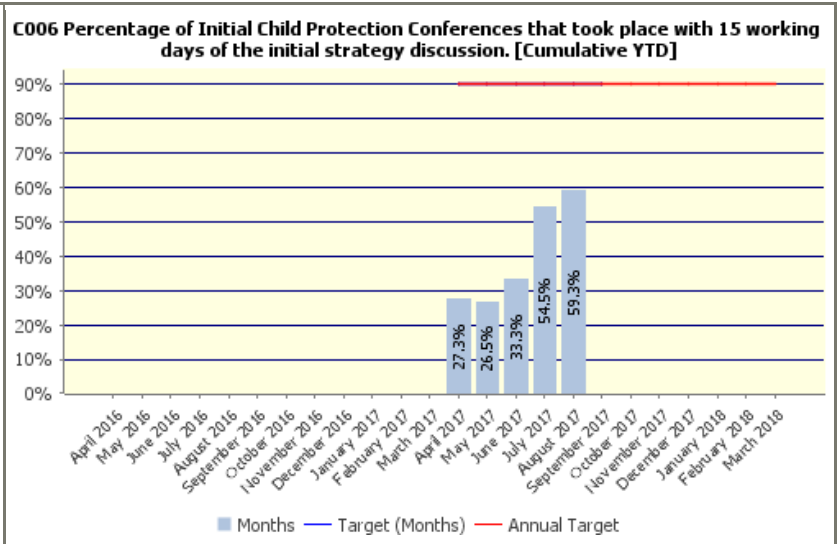
Date Range 1		
	Value	Target
April 2016	226	406
May 2016	563	763
June 2016	1,159	1,120
July 2016	1,473	1,592
August 2016	1,744	2,064
September 2016	2,280	2,632
October 2016	2,498	3,038
November 2016	2,701	3,443
December 2016	2,951	3,914
January 2017	3,562	4,482
February 2017	3,958	5,050
March 2017	4,752	5,673
April 2017	379	414
May 2017	710	828
June 2017	1,087	1,406
July 2017	1,444	1,984
August 2017	1,826	2,398
September 2017		2,976
October 2017		3,506
November 2017		3,920
December 2017		4,334
January 2018		4,912
February 2018		5,326
March 2018		5,740



Currently behind trajectory. Recovery plan being delivered with outreach provider and local GP practices. Public Health team offering support to all practices to improve uptake.


CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]			<p style="text-align: center;">August 2017 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	John O'Loughlin			
Year Introduced	2017			

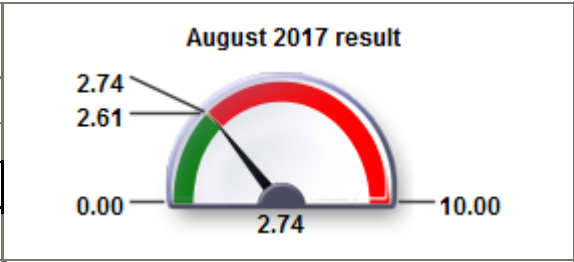
Date Range 1		
	Value	Target
April 2017	27.3%	90%
May 2017	26.5%	90%
June 2017	33.3%	90%
July 2017	54.5%	90%
August 2017	59.3%	90%
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



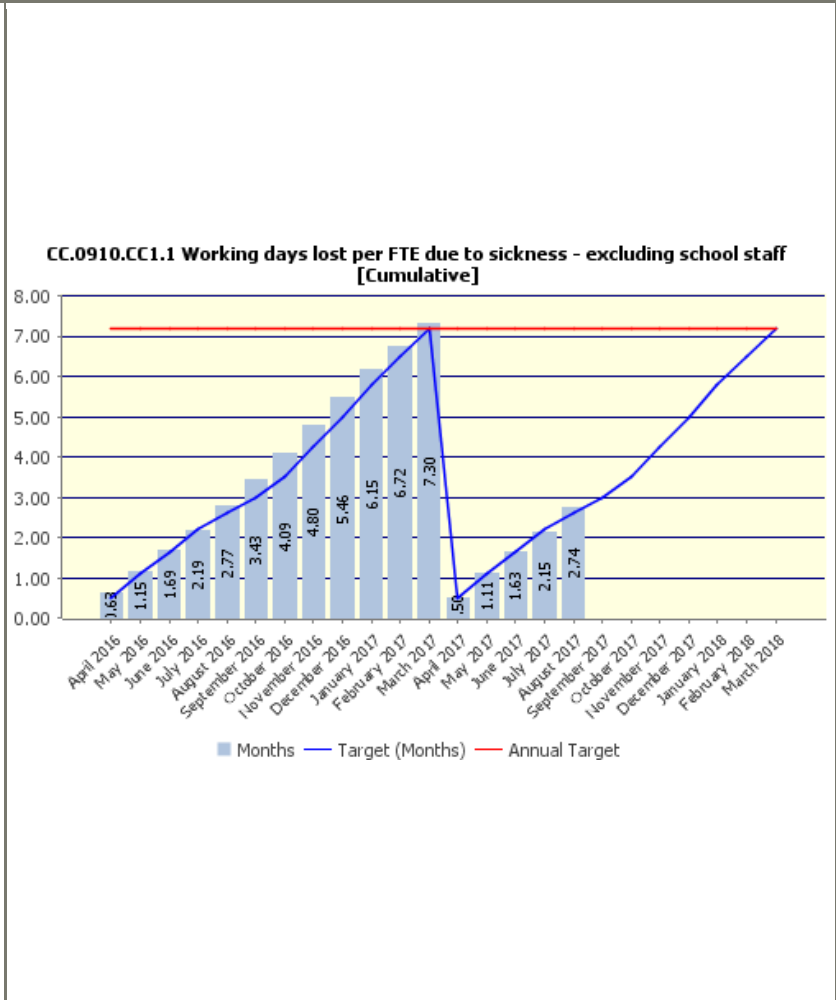
It is acknowledged that this indicator remains below target. An action plan continues to be progressed and is submitted to EDMT each month. Performance has however improved a further 5% during August. It is anticipated that improvement will continue. As this is a cumulative measure the strength of performance each month will not be fully reflected in this measure as it is weighted down by the poorer performance early in the year.

Aim: EXCELLENT: Priorities • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.
 Expected Outcome: Some slippage against target 2


CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]		
Expected Outcome		Format	Aim to Minimise
Managed By	Joanna Ruffle		
Year Introduced	2009		

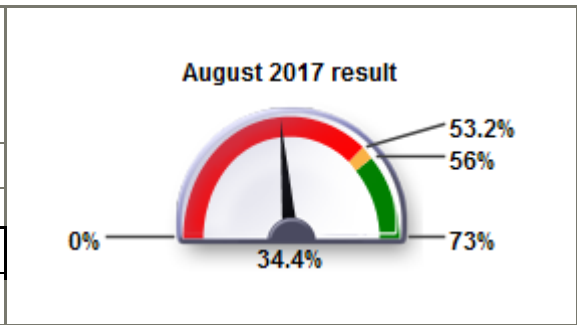


Date Range 1		
	Value	Target
April 2016	0.63	0.51
May 2016	1.15	1.10
June 2016	1.69	1.65
July 2016	2.19	2.21
August 2016	2.77	2.61
September 2016	3.43	3.01
October 2016	4.09	3.51
November 2016	4.80	4.27
December 2016	5.46	4.99
January 2017	6.15	5.82
February 2017	6.72	6.49
March 2017	7.30	7.20
April 2017	0.50	0.51
May 2017	1.11	1.10
June 2017	1.63	1.65
July 2017	2.15	2.21
August 2017	2.74	2.61
September 2017		3.01
October 2017		3.51
November 2017		4.27
December 2017		4.99
January 2018		5.82
February 2018		6.49
March 2018		7.20

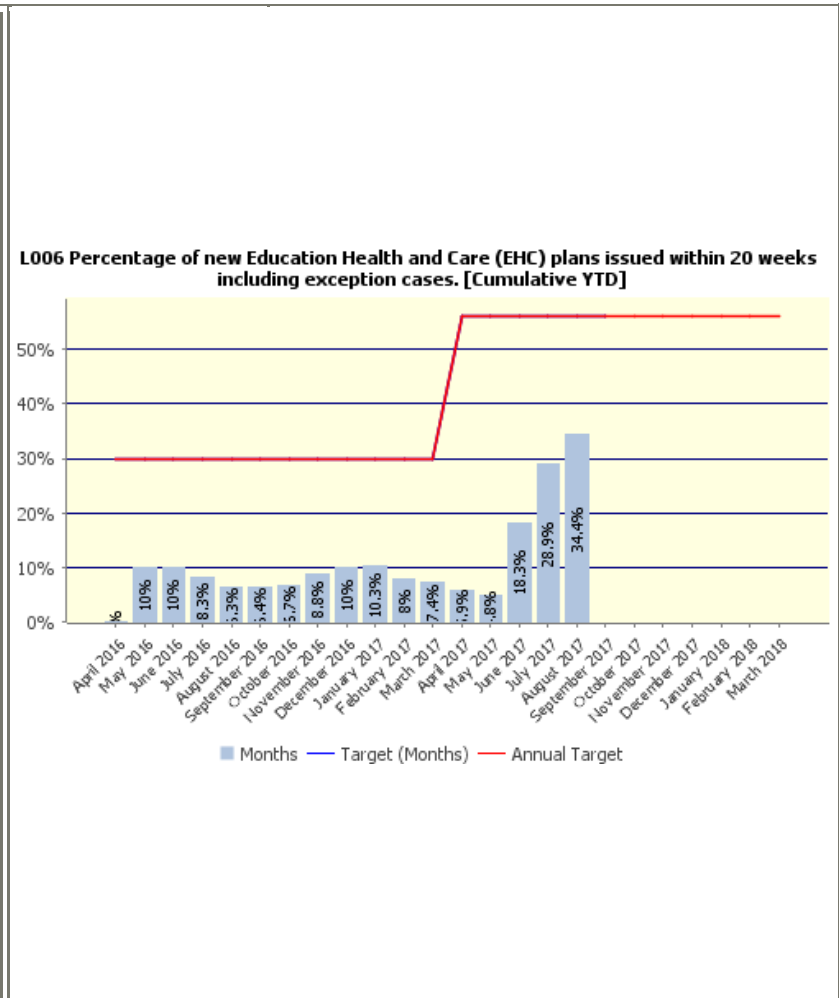


The Corporate sickness target has not been met for the month of August, and sickness levels are above the year to date target. HR is continuing to provide advice and guidance to managers to enable them to proactively manage sickness absence. The HR team are working with First care to continue to develop management reports so that trends and issues can be highlighted.

CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]		
Expected Outcome		Format	Aim to Maximise
Managed By	Brin Martin		
Year Introduced	2016		



Date Range 1		
	Value	Target
April 2016	0%	30%
May 2016	10%	30%
June 2016	10%	30%
July 2016	8.3%	30%
August 2016	6.3%	30%
September 2016	6.4%	30%
October 2016	6.7%	30%
November 2016	8.8%	30%
December 2016	10%	30%
January 2017	10.3%	30%
February 2017	8%	30%
March 2017	7.4%	30%
April 2017	5.9%	56%
May 2017	4.8%	56%
June 2017	18.3%	56%
July 2017	28.9%	56%
August 2017	34.4%	56%
September 2017		
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



Due to the performance of this indicator an action plan is in place and is submitted to EDMT each month. The action plan aims to get us to target by March 2018. Performance continues to improve month on month and performance is actually ahead of the modelled target which forms the basis of the action plan. It is expected that, with all being equal, target will now be reached in January, two months earlier than planned.

SECTION 4 – Partnership Indicators

Health and Wellbeing Indicators

	[Potential] Performance Measures	Rationale for inclusion	Latest Performance
1.	<p>Referral for treatment - % of patients referred from GP to hospital treatment within 18 weeks</p> <p>http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1752-item-10b-acute-commissioning-and-performance-report-010617/file</p>	National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.	<p style="text-align: center;">87.6% (May 2017)</p> <p>Against national target of 85%</p>
2.	<p>Cancer treatment - % patients treated within 62 days of GP urgent suspected cancer referral</p> <p>http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1752-item-10b-acute-commissioning-and-performance-report-010617/file</p>	National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.	<p>62 Day Operational Standard 83% (May 2017)</p> <p>Against national average of 82.4%</p> <p>30 out of 36 patients were treated within 62 days.</p>
3.	<p>A&E - % of patients attending Southend Hospital A&E, seen and discharged in under 4 hours (95% target)</p> <p>http://southendccg.nhs.uk/news-events/governing-body-papers/</p>	National standard. Provides information relating to the effectiveness of the urgent care system. Can be produced monthly and is easy to benchmark.	<p style="text-align: center;">90.71% (June 2017)</p> <p style="text-align: center;">92.42% (Year to date)</p>
4.	<p>Mental health - Improving Access to Psychological Therapy (IAPT) - % of people with common mental health problems accessing the service and entering treatment in the current year</p> <p>http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1750-item-08-integrated-commissioning-and-performance-report-010617/file</p>	Provides an indicator for a priority area for councillors and one of the HWB Strategy ambitions. Can be produced monthly and is easily benchmarked.	<p>15.8% as at 31st March 2017 (against the target of 15.54%)</p> <p>Based on performance over the rest of the year to date, it seems likely that the target will be close to the national NHS England target for 2017/18 of 16.8%.</p>
5.	<p>Dementia - % of people diagnosed with dementia against the estimated prevalence. (66.7% national ambition).</p> <p>http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1750-item-08-integrated-commissioning-and-performance-report-010617/file</p>	Issue of increasing prevalence and concern among the public. Can be produced monthly and is easy to benchmark.	<p>56.54% achieved in April 2017, this is against the 66.7% diagnosis ambition target.</p> <p>This is a 0.6% increase from the February figure. Southend remains the only CCG in the East of England that is compliant with the national target.</p>

6.	<p>Primary Care – GP Patient Survey: - Overall experience of the GP surgery (very/fairly good; fairly/very poor; neither good nor poor)</p> <p>https://gp-patient.co.uk/surveys-and-reports</p>	<p>Provides residents views on the quality of GP service in the borough. Survey is now produced annually.</p>	<p>Overall experience of GP surgery – July 2017</p> <p>Very good – 42% Fairly good – 41% Neither good nor poor – 11% Fairly poor – 4% Very poor – 3%</p> <p>National Average of patients rating 'Good' is 85%</p>
7.	<p>End of life care - Preferred Place of Death (PPoD) – Percentage of patients referred to the Palliative Care Support Register (PCSE) who have expressed a preference for place of death and who achieve this preference. *</p>	<p>Nationally accepted as a key performance indicator for end of life care; integral to Ambitions for Palliative and End of Life Care: a national framework for local action 2015-2020. Can be produced monthly.</p>	<p>Southend: 87%</p> <p>The PPoD achievement for Southend in August 2017 is 47 out of 54.</p> <p>(no national target at present)</p>

*although patients make a preference for a place of death, often home, the reality of the last days/hours of life often prompts patients and/or relatives/carers to change their mind and seek what they consider to be a place of safety and support, which is invariably the acute trust. Patients are documented for PPoD as: Home; Hospital; Hospice; Care/Nursing Home; Community Hospital.

Local Economy Indicators

Performance Measures		Latest Performance Economic Scorecard Reported Quarterly										
1.	Average House Prices	<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: center;">April 2016</th> <th style="text-align: center;">April 2017</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Average Price</td> <td style="text-align: center;">£242,109</td> <td style="text-align: center;">£261,827</td> </tr> <tr> <td style="text-align: center;">% Change</td> <td style="text-align: center;">14.51% (Apr 15-16)</td> <td style="text-align: center;">8.14% (Apr 16-17)</td> </tr> </tbody> </table>			April 2016	April 2017	Average Price	£242,109	£261,827	% Change	14.51% (Apr 15-16)	8.14% (Apr 16-17)
	April 2016	April 2017										
Average Price	£242,109	£261,827										
% Change	14.51% (Apr 15-16)	8.14% (Apr 16-17)										
2.	Planning Applications	Economic Scorecard Reported Quarterly <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td style="text-align: center;">July 2015 - June 2016</td> <td style="text-align: center;">1734</td> </tr> <tr> <td style="text-align: center;">July 2016 - June 2017</td> <td style="text-align: center;">1913</td> </tr> </tbody> </table>		July 2015 - June 2016	1734	July 2016 - June 2017	1913					
July 2015 - June 2016	1734											
July 2016 - June 2017	1913											
3.	Job Seekers Allowance Claimants	Economic Scorecard Reported Quarterly <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: center;">June 2016</th> <th style="text-align: center;">June 2017</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">JSA Claimants (Number)</td> <td style="text-align: center;">1,498</td> <td style="text-align: center;">1,517</td> </tr> <tr> <td style="text-align: center;">JSA Claimants %</td> <td style="text-align: center;">1.4%</td> <td style="text-align: center;">1.4%</td> </tr> </tbody> </table>			June 2016	June 2017	JSA Claimants (Number)	1,498	1,517	JSA Claimants %	1.4%	1.4%
	June 2016	June 2017										
JSA Claimants (Number)	1,498	1,517										
JSA Claimants %	1.4%	1.4%										

Source: Office of National Statistics

Community Safety Indicators

Short name	Month's value (April-July cumulative)	Comment – explanation of current performance, actions to improve performance and anticipated future performance																																								
Score against 10 BCS crimes; Theft of Vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, wounding's, robbery. [Cumulative]	2656	<p>Southend CSP continues to focus its partner resources around key areas of concern, these include night time economy demands (particularly with increasing need to police seafront car cruises, and high footfall events such as Halloween weekend and Fireworks), street based crime (drug/knife crime), and other violence including domestic violence.</p> <p>The changes around crime activities (such as increasing gang related crime and knife crime) do pose challenges to partners and resources to tackle such. Furthermore, new areas of challenge such as strengthening town centre safety and security, and issues related to town centre ASB (eg street drinking and aggressive begging) require new strategic thinking around how best to tackle.</p> <p>The current reviews of CSP structure and remit, the review of Borough wide ASB response, plus a review of the new Community Safety Hub (based at the Police Station) will support new thinking to approach the new challenges (and existing challenges) that confront police and partners in 2017</p> <p>June BCS Breakdown: Theft of a vehicle – 4%; Theft from a vehicle - 7% ; Vehicle interference – 1%; Burglary in a dwelling – 0%; Bicycle Theft – 4%; Theft from the person - 2%; Criminal damage (exc 59) - 19%; HMIC Violence without injury – 39%; Wounding (Serious or Other) – 22%; Personal Robbery – 3%.</p>																																								
Performance Measures	Rationale for inclusion	Latest Performance Available																																								
10 BCS crimes	Provides a broad indication of the level of crime in the borough, is a familiar performance measure and is easy to benchmark.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Individual Components of 10 BCS Comparator Crime</th> <th style="text-align: center;">iQuanta (June 2017)</th> <th style="text-align: center;">Essex Police Performance Summary Offences (Rolling 12 months to June 2017)</th> <th style="text-align: center;">Increase/ Decrease (previous years data) %</th> <th style="text-align: center;">Cumulative Solved Rates Difference ** %</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">10 BCS Crimes - total</td> <td style="text-align: center;">*</td> <td style="text-align: center;">7029</td> <td style="text-align: center;">↓1.5</td> <td style="text-align: center;">*</td> </tr> <tr> <td style="text-align: center;">Theft of a vehicle</td> <td style="text-align: center;">36</td> <td style="text-align: center;">369</td> <td style="text-align: center;">↑8.5</td> <td style="text-align: center;">↓0.6</td> </tr> <tr> <td style="text-align: center;">Theft from Vehicle</td> <td style="text-align: center;">67</td> <td style="text-align: center;">879</td> <td style="text-align: center;">↓11.6</td> <td style="text-align: center;">↓1.3</td> </tr> <tr> <td style="text-align: center;">Vehicle Interference</td> <td style="text-align: center;">8</td> <td style="text-align: center;">168</td> <td style="text-align: center;">↓4.0</td> <td style="text-align: center;">↓2.8</td> </tr> <tr> <td style="text-align: center;">Burglary in a dwelling</td> <td style="text-align: center;">0</td> <td style="text-align: center;">641</td> <td style="text-align: center;">↑19.4</td> <td style="text-align: center;">↓2.2</td> </tr> <tr> <td style="text-align: center;">Bicycle theft</td> <td style="text-align: center;">32</td> <td style="text-align: center;">467</td> <td style="text-align: center;">↑15.9</td> <td style="text-align: center;">↓0.4</td> </tr> <tr> <td style="text-align: center;">Theft from the person</td> <td style="text-align: center;">18</td> <td style="text-align: center;">222</td> <td style="text-align: center;">↓18.4</td> <td style="text-align: center;">↓0.5</td> </tr> </tbody> </table>	Individual Components of 10 BCS Comparator Crime	iQuanta (June 2017)	Essex Police Performance Summary Offences (Rolling 12 months to June 2017)	Increase/ Decrease (previous years data) %	Cumulative Solved Rates Difference ** %	10 BCS Crimes - total	*	7029	↓1.5	*	Theft of a vehicle	36	369	↑8.5	↓0.6	Theft from Vehicle	67	879	↓11.6	↓1.3	Vehicle Interference	8	168	↓4.0	↓2.8	Burglary in a dwelling	0	641	↑19.4	↓2.2	Bicycle theft	32	467	↑15.9	↓0.4	Theft from the person	18	222	↓18.4	↓0.5
Individual Components of 10 BCS Comparator Crime	iQuanta (June 2017)	Essex Police Performance Summary Offences (Rolling 12 months to June 2017)	Increase/ Decrease (previous years data) %	Cumulative Solved Rates Difference ** %																																						
10 BCS Crimes - total	*	7029	↓1.5	*																																						
Theft of a vehicle	36	369	↑8.5	↓0.6																																						
Theft from Vehicle	67	879	↓11.6	↓1.3																																						
Vehicle Interference	8	168	↓4.0	↓2.8																																						
Burglary in a dwelling	0	641	↑19.4	↓2.2																																						
Bicycle theft	32	467	↑15.9	↓0.4																																						
Theft from the person	18	222	↓18.4	↓0.5																																						

			Criminal Damage (exc 59)	138	1784	↓7.7	↓2.4
			Violence Without Injury	404	2924	↑13.4	↓4.3
			Wounding (Serious or Other)	165	*	*	*
			Robbery (Personal Property)	23	206	↑14.4	↓0.3
		<p>*Not recorded.</p> <p>**Solved rates show the ratio between the number of police-recorded crimes where the offender has received a formal sanction (includes; charges, cautions, penalty notices and cannabis warnings), and the total number of crimes recorded in the time period covered. (Solved rates do not include restorative justice or a community resolution.</p>					
Potential Performance Measures		Rationale for inclusion		Latest Performance			
				Number (Rolling 12 months to June)		Increase/Decrease %	
2	Total number of crimes +/- incidents	Provides a broad indication of the level of crime in the borough, covering all crimes		Total number of Incidents 4071 (June)	Total number of Crimes 15118	Crimes - ↓3.17%	Incidents ↑9.03%
3	Anti-social Behaviour	A key concern of members and public that is not reflected in the 10 BCS crimes performance measure.		7029		↓1.5%	
4	Number of arrests (cumulative)	Provides key performance information relating to Police activity to tackle crime. However, the measure may be misleading as the number of arrests has been declining as a result of greater use of alternatives to formal charges (penalty notices, community resolution, cautions etc..) – a trend which is likely to continue.		368		↑6.6%	
5	'Positive disposals' (outcomes of crimes 'cleared up' other than a formal conviction –..)	Recognises the full range of possible outcomes taken following arrest, such as community resolution, cautions etc...		189 (14.4%)		↓27.03%	
6	Number of domestic abuse incidents	High profile area of work and a demand pressure on resources.		3749		↑2.27%	
7	Number of incidents of missing people reported	High profile area of work and a demand pressure on resources.		129		↑46.6%	



Revenue Budget Monitoring 2017/18

Period 5

**as at 31 August 2017
Portfolio Summary**

Contents

Commentary	3
General Fund Summary Forecast	8
Portfolio	
Leader	9
Culture, Tourism and the Economy	11
Corporate and Community Support Services	13
Housing, Planning & Sustainability	17
Children & Learning	19
Health & Adult Social Care	22
Transport, Waste & Regulatory Services	24
Technology	28
Housing Revenue Account Summary Forecast	30

1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2017/18, based on the views of the Directors and their Management Teams, in light of expenditure and income to 31 August 2017.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2017.

2. Overall Budget Performance – General Fund

As at the end of August, an underspend to the overall Council budget of £1,936,000 is currently being forecast for the year-end. This position reflects a projected overspend of £363,000 in Council departmental spending offset by a £2,299,000 underspend on financing costs. The variances which services are reporting are detailed in section 3. The forecast net underspend of £1,936,000 is currently expected to be transferred to earmarked reserves to ensure the General Fund balance remains at £11 million.

General Fund Portfolio Forecast Comparison 2017/18 at 31 August 2017 - Period 5

Portfolio	Latest Budget 2017/18 £000	Projected Outturn 2017/18 £000	August Forecast Variance £000	July Forecast Variance £000
Leader	2,411	2,361	(50)	(59)
Culture, Tourism & the Economy	12,992	13,099	107	75
Corporate and Community Support Services	11,963	11,805	(158)	(77)
Housing, Planning & Sustainability	5,122	5,122	0	0
Children & Learning	26,709	27,638	929	912
Health & Adult Social Care	39,090	39,312	222	227
Transport, Waste & Regulatory Services	22,776	22,004	(772)	(800)
Technology	4,390	4,475	85	0
Total Portfolio	125,453	125,816	363	278
Non-Service Areas	15,274	12,975	(2,299)	(2,304)
Earmarked Reserves	(17,574)	(15,638)	1,936	2,026
Net Expenditure / (Income)	123,153	123,153	0	0

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget for the Council is produced by the year end.

3. Service Variances - £363,000 forecast overspend

The key variances are as shown in the following table:-

Portfolio	Unfavourable £'000	Favourable £'000	Net £'000	Previous period £'000
Leader				
Part year vacancy for Chief Executive post		(40)		(50)
Treasury Management costs		(10)		(9)
	0	(50)	(50)	(59)
Culture, Tourism & the Economy				
Theatre contract negotiations ongoing	75			75
Grounds Maintenance income shortfall	50			50
Part year vacancies within the Library Service		(50)		0
Part year vacancy within the Parks Service		(18)		0
Water testing costs along the Pier and Foreshore	100			0
Pier admission income		(50)		(50)
	225	(118)	107	75
Corporate and Community Support				
Underspend on PA costs for Director of Legal and Democratic Services		(10)		(10)
Vacant posts in the Financial Planning and Control team		(60)		(60)
Vacant post in Asset Management team		(50)		(33)
Additional rents (including Backrent) for SBC Properties		(50)		(50)
Income relating to Council Tax Court Costs		(80)		(25)
Benefits Admin Team Staffing	50			41
Civic Centre contract cleaning	62			60
Income in the Registrations team				(5)
Vacant hours in the Voluntary Organisations team		(10)		(10)
Members internet costs				(20)
Overtime costs for Mayor's Chauffeur				10
Underspend on residual budget from the deletion of the Programme Office		(40)		0
Vacancies in Legal Services Team		(40)		0
Court Costs and Barrister Fees in Legal Team	45			0
Income for Legal Services	25			25
	182	(340)	(158)	(77)
Housing, Planning & Sustainability				
	0	0	0	0
Children and Learning				
Children with disabilities and associated cost of direct payments	27			20
Children's Placements - forecast for current cohort of PVI looked after children	501			356
Leaving Care accommodation costs and support costs	87			193
Staffing pressure costs in children services	137			120
Support costs for Children under Sect 17 and Sect 20		(54)		(76)
Funding pressures at the Marigold Assessment centre mostly attributable to transport costs	71			82
Forecast on current in-house fostering placements and impact of adoption referral income	160			217
	983	(54)	929	912

...Continued				
Health and Adult Social Care				
People with a Learning Disability - Lower than estimated residential care placements and day care services		(100)		(120)
People with Mental Health Needs - Higher than estimated residential care placements and direct payments	141			110
Older People - residential care packages and complex packages	248			292
Physical and Sensory Impairment - Higher than estimated residential care placements	16			28
Health contribution towards Integrated commissioning		(70)		(70)
Underspend due to vacancies on customer services team		(13)		(13)
	405	(183)	222	227
Transport, Waste & Regulatory Services				
Flood Defences pump station servicing	66			60
Flood Defences land licence	40			40
Job evaluation outcome	22			0
Waste MBT still in commissioning phase		(900)		(900)
	128	(900)	(772)	(800)
Technology				
ICT agency cost to backfill secondments to capital projects	85			0
	85	0	85	0
Total	2,008	(1,645)	363	278

Non Service Variances (£2,299,000 forecast underspend)

Financing Costs – (£2,299K)

This provision is forecast to be underspent against budget at the year-end as; revised Minimum Revenue Provision Policy (£1,924K); PWLB interest is lower (£470K) due to reduced borrowing; HRA interest (£4K); interest on short term borrowing £68K; reduced interest to be received on energy efficiency schemes £25K; VAT Interest due to a Voluntary Disclosure £6K.

4. Appropriations to / from Earmarked Reserves

Net appropriations from Earmarked Reserves totalling £12,282,000 were agreed by Council when setting the 2017/18 budget in February 2017. The current outturn position allows for further in-year net appropriations from reserves totalling £3,355,760. Total net appropriations from/(to) reserves for 2017/18 will therefore equal £15,637,760.

- £4,086,000 from the Capital Reserve as agreed at Cabinet in June 2017
- £590,550 from the Business Transformation Reserve to enable the progression of projects
- £75,000 from the Public Health Reserve Grant Reserve
- £644,710 from the General Grants Reserve
- £20,500 from the Public Health DAAT Reserve
- £125,000 to the Election Reserve (2017-18 is a fallow year)
- £1,936,000 appropriation to Reserves at the year end for projected year end underspend

£3,355,760 Total from Reserves

5. Revenue Contributions to Capital Outlay (RCCO)

The original budget for 2017/18 included planned revenue contributions for capital investments, via the use of Earmarked Reserves, of £3,804,000. Due to additions to the capital programme agreed at Cabinet in June 2017, this budget has now increased to £7,988,000. Earmarked Reserves will fund £7,890,000 of this, with the remaining £98,000 funded from energy savings generated from energy efficiency projects.

6. Performance against Budget savings targets for 2017/18

As part of setting the Council budget for 2017/18, a schedule of Departmental and Corporate savings was approved totalling £7.502 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings. A breakdown, by RAG status, of the Departmental Savings is shown below:

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
Department						
Chief Executive	0	785	205	990	990	0
People	671	751	3,119	4,541	3,428	(1,113)
Place	20	247	1,704	1,971	1,956	(15)
Total	691	1,783	5,028	7,502	6,374	(1,128)

Although the current forecast is showing a shortfall of £1,128,000 against the required savings total of £7.502 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 23rd February 2017 and anticipated that £3,392,000 would be appropriated to earmarked reserves in 2017/18.

The closing HRA balance as at 31st March 2017 was £3,502,000.

The current forecast is projecting higher than anticipated rental income of £250,000 due to a lower number of void properties than estimated in the budget. There is also a £29,000 pressure due to resident patrol services in Victoria Ward and a £4,000 pressure on capital financing charges because the interest payable on the HRA's internal borrowing is higher than expected.

8. Budget Virements

In line with the approved financial procedure rules all virements over £50,000 between portfolio services or between pay and non-pay budgets are to be approved by Cabinet.

Below is a table showing the virements which fall within these parameters:-

	DR £	CR £
Virements over £50,000 in reported period	905	(905)
Virements over £50,000 previously reported	3,250	(3,250)
Virements approved under delegated authority	538	(538)
Total virements	4,693	(4,693)

The virements for Cabinet approval this period are:

- £ 78,150 Transfer of Economic Development Group Manager Budget in Tourism
- £ 699,000 Transfer of 16/17 one off investment in Waste
- £ 127,560 Transfer of 4 Posts back to FM in Property Management & Maintenance

£904,710 Total

Due to the changes made at Appointments Council, amendments have been made to the hierarchy structure within this report which has adjusted the opening budget shown in the original budget book. An additional exercise has been undertaken to ensure that all costs are allocated to the correct portfolio service within the Children & Learning Portfolio in line with CIPFA guidance.

General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Portfolio Holder Summary

Portfolio	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Leader	2,567	(180)	2,387	24	2,411	2,361	(50)	4,027	3,857	(170)
Culture, Tourism & the Economy	16,350	(3,757)	12,593	399	12,992	13,099	107	5,568	5,758	190
Corporate and Community Support Services	121,679	(109,623)	12,056	(93)	11,963	11,805	(158)	5,935	5,002	(933)
Housing, Planning & Sustainability	7,725	(2,603)	5,122	0	5,122	5,122	0	2,199	2,125	(74)
Children & Learning	105,228	(78,991)	26,237	472	26,709	27,638	929	11,110	12,261	1,151
Health & Adult Social Care	67,470	(28,522)	38,948	142	39,090	39,312	222	15,504	15,587	83
Transport, Waste & Regulatory Services	33,996	(11,602)	22,394	382	22,776	22,004	(772)	9,290	8,448	(842)
Technology	5,354	(971)	4,383	7	4,390	4,475	85	1,832	2,041	209
Portfolio Net Expenditure	360,369	(236,249)	124,120	1,333	125,453	125,816	363	55,465	55,079	(386)
Reversal of Depreciation	(23,460)	4,629	(18,831)	0	(18,831)	(18,831)	0	(7,846)	(7,848)	(2)
Levies	590	0	590	0	590	590	0	234	241	7
Financing Costs	16,594	0	16,594	0	16,594	14,295	(2,299)	4,368	3,157	(1,211)
Contingency	5,228	0	5,228	(225)	5,003	5,003	0	1,329	0	(1,329)
Pensions Upfront Funding	7,467	0	7,467	0	7,467	7,467	0	0	0	0
Miscellaneous Income	0	0	0	0	0	0	0	0	228	228
Sub Total	6,419	4,629	11,048	(225)	10,823	8,524	(2,299)	(1,915)	(4,222)	(2,307)
Net Operating Expenditure	366,788	(231,620)	135,168	1,108	136,276	134,340	(1,936)	53,550	50,857	(2,693)
General Grants	0	(3,537)	(3,537)	0	(3,537)	(3,537)	0	(1,211)	(1,503)	(292)
Corporate Savings	0	0	0	0	0	0	0	0	0	0
Revenue Contribution to Capital	3,804	0	3,804	4,184	7,988	7,988	0	1,585	0	(1,585)
Contribution to / (from) Earmarked Reserves	(12,282)	0	(12,282)	(5,292)	(17,574)	(15,638)	1,936	(7,774)	(17,144)	(9,370)
Contribution to / (from) General Reserves	0	0	0	0	0	0	0	0	0	0
Net Expenditure / (Income)	358,310	(235,157)	123,153	0	123,153	123,153	0	46,150	32,210	(13,940)

Use of General Reserves						
Balance as at 1 April 2017		11,000		11,000	11,000	0
Use in Year		0	0	0	0	0
Balance as at 31 March 2018		11,000	0	11,000	11,000	0

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Leader
Portfolio Holder - Cllr J Lamb**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Corporate Subscriptions	73	0	73	0	73	73	0	30	68	38
b Corporate and Non Distributable Costs	1,764	(180)	1,584	(26)	1,558	1,508	(50)	3,673	3,424	(249)
c Emergency Planning	85	0	85	0	85	85	0	35	31	(4)
d Strategy & Performance	645	0	645	50	695	695	0	289	334	45
Total Net Budget for Portfolio	2,567	(180)	2,387	24	2,411	2,361	(50)	4,027	3,857	(170)

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

50

0

(26)

24

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Leader
Portfolio Holder - Cllr J Lamb**

Forecast Outturn Variance	Year to Date Variance
a.	
b. The Chief Executive post was vacant for the first three months of the year, resulting in an expected underspend of £40k against budget. A forecast underspend of £10k on Debt Management Expenses (enhanced cash fees being deducted at source rather than by invoice).	Year to date budgets for Corporate Initiatives and Pension Costs are currently underspent however due to the ad-hoc and high value nature it is not possible to forecast outturn with any degree of confidence. Any underspend against the Carbon Reduction budget will be used to repay the investment in the Energy/Climate change team.
c.	
d.	Salary mismatch with the Partnership team which will be resolved once further information is received

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Culture, Tourism & the Economy
Portfolio Holder - Cllr A Holland**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Arts Development	554	(305)	249	5	254	254	0	209	177	(32)
b Amenity Services Organisation	3,615	(670)	2,945	0	2,945	2,995	50	1,349	1,459	110
c Culture Management	67	(6)	61	200	261	261	0	225	228	3
d Library Service	3,394	(394)	3,000	0	3,000	2,950	(50)	1,490	1,470	(20)
e Museums and Art Gallery	1,135	(68)	1,067	0	1,067	1,067	0	456	461	5
f Parks And Amenities Management	1,693	(665)	1,028	3	1,031	1,013	(18)	355	328	(27)
g Sports Development	53	0	53	0	53	53	0	22	23	1
h Sport and Leisure Facilities	615	(304)	311	0	311	311	0	104	105	1
i Southend Theatres	849	(27)	822	0	822	897	75	348	371	23
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,689	(884)	1,805	8	1,813	1,863	50	472	495	23
k Tourism	136	(18)	118	(78)	40	40	0	17	17	0
l Economic Development	571	(250)	321	71	392	392	0	142	210	68
m Town Centre	210	(59)	151	0	151	151	0	79	40	(39)
n Better Queensway	0	0	0	250	250	250	0	0	33	33
o Climate Change	106	(43)	63	(60)	3	3	0	49	98	49
p Closed Circuit Television	450	(32)	418	0	418	418	0	178	173	(5)
q Community Safety	213	(32)	181	0	181	181	0	73	70	(3)
Total Net Budget for Portfolio	16,350	(3,757)	12,593	399	12,992	13,099	107	5,568	5,758	190

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

488

3

(92)

399

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Culture, Tourism & the Economy
Portfolio Holder - Cllr A Holland**

Forecast Outturn Variance	Year to Date Variance
a.	
b. There has been a reduction in the income anticipated, based on the current position and compared against income received in 16/17; however staff vacancies are helping to offset some of this pressure.	Bulk of supplies purchased at the start of the year for use throughout. There has also been a reduction in income received to date.
c.	
d. Staff vacancies are forecasted to result in an underspend. These posts will be recruited to later in the year.	
e.	
f. There are currently staffing vacancies which will result in an underspend at year end. The recruitment process is under way to fill these roles.	There are vacant posts within the teams and annual income was received at the start of the year.
g.	
h.	
i. Commercial negotiations in relation to the Theatres contract remain on-going.	
j. Pier admission figures are higher than anticipated so far resulting in increased income to date. However, water testing requirements have also increased which is resulting in a budget pressure within the service.	
k.	
l.	Grant funding is due to be received which will cover project expenditure.
m.	
n.	
o.	Carbon Reduction Credits purchased in advance for future years at a lower price.
p.	
q.	

General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Corporate and Community Support
Portfolio Holder - Cllr A Moring

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Departmental Support for the Chief Executive	771	0	771	0	771	721	(50)	301	18	(283)
b Accountancy	2,071	(352)	1,719	0	1,719	1,659	(60)	734	691	(43)
c Accounts Payable	126	(5)	121	0	121	121	0	52	42	(10)
d Accounts Receivable	185	(75)	110	0	110	110	0	46	45	(1)
e Insurance	155	(245)	(90)	0	(90)	(90)	0	64	67	3
f Asset Management	383	(5)	378	0	378	328	(50)	158	136	(22)
g Community Centres and Club 60	104	(1)	103	0	103	103	0	39	39	0
h Corporate and Industrial Estates	430	(2,611)	(2,181)	0	(2,181)	(2,231)	(50)	(903)	(1,064)	(161)
i Council Tax Admin	854	(595)	259	0	259	179	(80)	111	(64)	(175)
j Non Domestic Rates Collection	165	(305)	(140)	30	(110)	(110)	0	55	40	(15)
Housing Benefit and Council Tax Benefit	1,990	(1,195)	795	0	795	845	50	330	166	(164)
k Admin										
l Rent Benefit Payments	98,947	(99,050)	(103)	0	(103)	(103)	0	133	49	(84)
m Internal Audit & Corporate Fraud	835	(188)	647	0	647	647	0	270	216	(54)
n Buildings Management	2,645	(113)	2,532	192	2,724	2,786	62	1,404	1,432	28
o Cemeteries and Crematorium	1,263	(2,525)	(1,262)	0	(1,262)	(1,262)	0	(465)	(338)	127
p Customer Services Centre	1,985	(290)	1,695	0	1,695	1,695	0	704	665	(39)
q Dial A Ride Service	122	(19)	103	(16)	87	87	0	36	26	(10)
r Registration of Births Deaths and Marriages	329	(371)	(42)	0	(42)	(42)	0	(17)	(41)	(24)
s Transport Management	160	0	160	7	167	167	0	70	66	(4)
t Vehicle Fleet	527	(344)	183	(4)	179	179	0	71	88	17
u Partnership Team	277	0	277	0	277	277	0	115	78	(37)
v Support To Voluntary Sector	779	0	779	0	779	769	(10)	324	320	(4)
w Human Resources	1,745	(497)	1,248	8	1,256	1,256	0	520	515	(5)
x People & Organisational Development	406	(91)	315	0	315	315	0	133	104	(29)
y Tickfield Training Centre	290	(97)	193	0	193	193	0	99	101	2
z Democratic Services Support	354	0	354	9	363	363	0	152	145	(7)
aa Mayoralty	185	0	185	0	185	185	0	89	101	12
ab Member Support	705	0	705	25	730	730	0	296	285	(11)
ac Elections and Electoral Registration	352	0	352	(121)	231	231	0	162	88	(74)

ad Local Land Charges	192	(297)	(105)	0	(105)	(105)	0	(11)	(22)	(11)
ae Legal Services	1,170	(243)	927	(58)	869	899	30	361	398	37
af Corporate Procurement	610	0	610	0	610	610	0	254	325	71
ag Property Management and Maintenance	567	(109)	458	(165)	293	293	0	248	285	37
Total Net Budget for Portfolio	121,679	(109,623)	12,056	(93)	11,963	11,805	(158)	5,935	5,002	(933)

Virements

£000

Transfer from earmarked reserves	(125)
Allocation from Contingency	10
In year virements	<u>22</u>
	<u>(93)</u>

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Corporate and Community Support
Portfolio Holder - Cllr A Moring**

Forecast Outturn Variance	Year to Date Variance
a. The full budget for the post of PA to the Director of Legal& Democratic Services will not be required. £40k of the residual budget from the decommissioned Programme Office will not be required in year.	An underspend relating to the salary budget for the former Director of Corporate Services will be used to fund the Level 4 Management Review
b. An underspend due to vacant posts in the Accounts Payable and Financial Planning and Control team. A post in the Financial Planning and Control team has been vacant for over a year due to problems recruiting. This has now been filled.	
c.	
d.	
e.	
f. Underspend resulting from a vacancy where due to market forces, the post continues to remain unfilled	
g.	
h. Income for rentals is higher than forecast due to back-rent for the café at the Forum, the Cockle Sheds at Leigh, and Borough Combination Ground.	Increase in the on-going rental streams due to the recent acquisition of the Range site and in-year rent reviews
i. Higher than budgeted Court Costs income will be partially offset by a corresponding increase to the Bad Debt Provision	Additional Court Cost income will be reduced by an increase to Bad Debt Provision at year-end.
j.	
k. The DWP imposes targets to avoid Administration Delay and Errors to Housing Benefit claims. It is more cost effective for the service to incur agency and overtime costs than breach the targets. Due to the potential impact to workload once Universal Credit becomes established, it is felt that contractors and agency staff should be used instead of filling established posts.	Income received from ECC and Thurrock for the Social Fund is offsetting an overspend on Housing Benefit Administration
l.	Period 5 monitored position
m.	Vacant posts are offsetting the overspend on contractors

Forecast Outturn Variance	Year to Date Variance
n. The contract cleaning is forecast to over spend against budget. A review is currently underway to reduce this.	
o.	Income for the service is currently below the profiled budget although it is expected to increase during the winter period.
p.	Vacant Post
q.	
r.	Due to the seasonal nature of weddings, income is currently higher than budget.
s.	
t.	
u.	Salary mismatch with the Partnership team which will be resolved once further information is received
v. Vacant hours in the Voluntary Organisation team are expected to result in an underspend.	
w.	
x.	
y.	
z.	
aa.	
ab.	
ac.	2017-18 is a fallow year for local elections with the exception of one by-election. As part of the budget process it was agreed that the underspend will be transferred to the Election Reserve
ad.	
ae. The income budget was increased in the previous financial year, however to date the service has been unable to meet this target due to the reduced uptake by schools as they become Academies.	An underspend on the employees' budget due to vacancies is offsetting a pressure on court costs and legal fees. Work is ongoing to ensure that all relevant costs (outside of day to day business) are being recharged to the correct department.
af.	
ag.	

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Housing, Planning & Sustainability
Portfolio Holder - Cllr M Flewitt**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Housing										
a Strategy & Planning for Housing	164	0	164	0	164	164	0	0	0	0
b Private Sector Housing	2,734	(1,056)	1,678	0	1,678	1,678	0	694	702	8
c Housing Needs & Homelessness	822	(534)	288	0	288	288	0	169	171	2
d Supporting People	2,508	0	2,508	0	2,508	2,508	0	1,135	1,181	46
Planning										
e Building Control	400	(410)	(10)	0	(10)	(10)	0	(5)	12	17
f Development Control	862	(603)	259	0	259	259	0	108	(16)	(124)
g Regional and Local Town Plan	235	0	235	0	235	235	0	98	75	(23)
Total Net Budget for Portfolio	7,725	(2,603)	5,122	0	5,122	5,122	0	2,199	2,125	(74)

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

0
0
0
0

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Housing, Planning & Sustainability
Portfolio Holder - Cllr M Flewitt**

Forecast Outturn Variance	Year to date Variance
a.	
b.	
c.	
d.	
e.	
f.	Development Control income received for a large scale planning application.
g.	

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Children and Learning
Portfolio Holder - Cllr J Courtenay**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Retained										
a Childrens Commissioning	935	(316)	619	82	701	701	0	298	257	(41)
b Children with Special Needs	1,149	(169)	980	0	980	1,007	27	408	420	12
c Early Years Development and Child Care Partnership	10,769	(9,562)	1,207	0	1,207	1,207	0	494	487	(7)
d Children Fieldwork Services	5,562	(135)	5,427	27	5,454	5,661	207	2,676	2,981	305
e Children Fostering and Adoption	4,546	(191)	4,355	(15)	4,340	4,500	160	1,808	2,127	319
f Youth Service	2,602	(1,483)	1,119	320	1,439	1,439	0	606	544	(62)
g Other Education	940	(754)	186	0	186	186	0	76	69	(7)
h Private Voluntary Independent	3,475	(120)	3,355	0	3,355	3,856	501	1,398	1,877	479
i Children Specialist Commissioning	1,751	(60)	1,691	102	1,793	1,827	34	324	408	84
j School Support and Preventative Services	28,371	(22,347)	6,024	21	6,045	6,045	0	2,520	2,575	55
k Youth Offending Service	1,906	(632)	1,274	(65)	1,209	1,209	0	502	516	14
Delegated										
l Schools Delegated Budgets	43,222	(43,222)	0	0	0	0	0	0	0	0
Total Net Budget for Portfolio	105,228	(78,991)	26,237	472	26,709	27,638	929	11,110	12,261	1,151

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

431

31

10

472

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Children and Learning
Portfolio Holder - Cllr J Courtenay**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Small overspend variance on Children with Disabilities	
c.	
d. Overspend pressure on leaving care accommodation and support costs and staffing pressures in relation to teams running at full establishment, with agency cover.	Reflecting Year to date pressures on leaving care accommodation and support costs
e. Over spend pressures within Inhouse fostering care provision due to the increased numbers of children looked after and service running at increased capacity. Early forecasts also indicate continued pressure on transport costs at the Marigold Assessment centre, and a marginal overspend on Adoption services.	Reflecting Year to date pressures on Inhouse fostering care provision, marigold assessment centre
f.	
g.	
h. Overspend pressure due to increased Looked after children numbers during 2016/17. Additional financial pressures are also included due to 2 high cost secured placements. Through the work of the Edge of Care team, the service is undertaking measures to reduce further numbers of Children being taken into care by supporting the family to keep the child safe at home.	Year to date overspend on PVI reflecting current financial pressures.
i.	
j. Note – whilst this report presents the Council’s financial position. It needs to be noted there are significant financial pressures in the High Needs DSG block funding. This position has been highlighted to the Education Board throughout 2016/17, and the Education Board on the 6 th July have agreed the high needs budget allocation for 2017/18 including the required savings targets. There is considerable risk on the delivery of these savings targets within 2017/18. The main financial pressures have risen through increased demand on Education Health And Care plan top up funding to mainstream schools including out of borough top up funding, as well as increased Southend Occupancy attending Southend’s Special school with higher funding needs awarded to pupils. Council Officers and the Education Board are working towards a revised and consistent top up funding	

approach across all school settings for intended implementation from April 2018.

k.

l.

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Health and Adult Social Care
Portfolio Holder - Cllr L Salter**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Adult Social Care										
a Adult Support Services and Management	224	0	224	0	224	154	(70)	93	102	9
b Commissioning Team	2,120	(346)	1,774	(188)	1,586	1,573	(13)	660	653	(7)
c Strategy & Development	1,797	(215)	1,582	22	1,604	1,604	0	734	808	74
d People with a Learning Disability	14,383	(1,421)	12,962	(250)	12,712	12,612	(100)	5,285	5,239	(46)
e People with Mental Health Needs	3,350	(167)	3,183	250	3,433	3,574	141	1,428	1,499	71
f Older People	28,807	(14,592)	14,215	210	14,425	14,673	248	6,000	6,114	114
g Other Community Services	2,522	(865)	1,657	66	1,723	1,723	0	717	713	(4)
h People with a Physical or Sensory Impairment	4,572	(1,211)	3,361	32	3,393	3,409	16	1,402	1,412	10
i Service Strategy and Regulation	124	(69)	55	0	55	55	0	22	39	17
Health										
j Public Health	6,991	(7,141)	(150)	(21)	(171)	(171)	0	(671)	(840)	(169)
k Drug and Alcohol Action Team	2,313	(2,230)	83	21	104	104	0	(144)	(143)	1
l Young Persons Drug and Alcohol Team	267	(265)	2	0	2	2	0	(22)	(9)	13
Total Net Budget for Portfolio	67,470	(28,522)	38,948	142	39,090	39,312	222	15,504	15,587	83

Virements

Transfer from earmarked reserves	£000
Allocation from Contingency	131
In year virements	22
	(11)
	<u>142</u>

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Health and Adult Social Care
Portfolio Holder - Cllr L Salter**

Forecast Outturn Variance	Year to Date Variance
a. Health contribution towards Integrated Commissioning.	
b.	
c.	
d. Early outturn forecasts are predicting the full 2017/18 PE1 Learning Disability saving delivery of £500k. The £100k under spend is in relation to day care services.	
e. Initial outturn on Mental Health is showing a year end pressure of £141K. This is mainly due to opening budget pressures on care package costs, particularly in residential care.	Year to date overspending largely because of higher than anticipated residential care packages.
f. The forecast overspend is reflecting budget pressures on complex intensive homecare services, direct payments and residential care. This forecast will be monitored closely during the financial year.	Pressures on homecare, direct payments and residential care packages.
g.	
h. Early outturn forecasts are predicting budget pressures on complex intensive homecare services and residential care.	
i.	
j.	
k.	
l.	

General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Transport, Waste & Regulatory Services
Portfolio Holder - Cllr T Cox

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Transport										
a Highways Maintenance	9,830	(2,048)	7,782	158	7,940	7,940	0	3,274	3,408	134
b Bridges and Structural Engineering	412	0	412	0	412	412	0	172	162	(10)
c Decriminalised Parking	1,157	(1,666)	(509)	0	(509)	(509)	0	(185)	(169)	16
d Car Parking Management	1,031	(6,485)	(5,454)	2	(5,452)	(5,452)	0	(2,326)	(2,362)	(36)
e Concessionary Fares	3,217	0	3,217	0	3,217	3,217	0	1,601	1,575	(26)
f Passenger Transport	400	(64)	336	0	336	336	0	184	227	43
g Road Safety and School Crossing	234	0	234	0	234	234	0	98	99	1
h Transport Planning	599	(854)	(255)	0	(255)	(255)	0	(400)	(761)	(361)
i Traffic and Parking Management	503	(5)	498	0	498	520	22	214	217	3
Waste and Cleansing										
j Public Conveniences	550	0	550	7	557	557	0	243	197	(46)
k Waste Collection	4,393	0	4,393	222	4,615	4,615	0	1,918	1,817	(101)
l Waste Disposal	5,533	0	5,533	(158)	5,375	4,475	(900)	2,235	1,706	(529)
m Street Cleansing	1,381	(7)	1,374	34	1,408	1,408	0	614	613	(1)
n Household Recycling	486	0	486	4	490	490	0	215	216	1
o Environmental Care	386	(4)	382	(143)	239	239	0	93	70	(23)
p Waste Management	487	0	487	(10)	477	477	0	114	120	6
Other Services										
q Flood and Sea Defence	745	(11)	734	0	734	840	106	305	396	91
r Enterprise Tourism and Environment Central Pool	1,354	0	1,354	16	1,370	1,370	0	570	607	37
Regulatory										
s Regulatory Business	523	(11)	512	23	535	535	0	218	157	(61)
t Regulatory Licensing	304	(433)	(129)	227	98	98	0	(51)	(80)	(29)
u Regulatory Management	227	0	227	0	227	227	0	92	144	52
v Regulatory Protection	244	(14)	230	0	230	230	0	92	89	(3)
Total Net Budget for Portfolio	33,996	(11,602)	22,394	382	22,776	22,004	(772)	9,290	8,448	(842)

Virements

Transfer from/(to) earmarked reserves
Allocation from Contingency
In year virements

£000

223

158

1**382**

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Transport, Waste & Regulatory Services
Portfolio Holder - Cllr T Cox**

Forecast Outturn Variance	Year to date Variance
a.	There is currently a shortfall in the income generated from licences and also for recharging the cost of works in relation to road traffic incidents.
b.	
c.	
d.	
e.	
f.	
g.	
h.	South Essex Active Travel programme currently behind the anticipated spend profile for the grant.
i. A number of posts within the team have been job evaluated resulting in an increased salary which has also been backdated.	
j.	
k.	
l. As a result of the Waste Mechanical Biological Treatment facility (MBT) remaining in a commissioning phase for longer than anticipated, the gate fee is still at a reduced rate which will result in a significant underspend this year. Our future waste disposal options are still being discussed with Essex County Council and as such, disposal costs in future years remain unquantified.	As a result of the Waste Mechanical Biological Treatment facility (MBT) remaining in a commissioning phase for longer than anticipated, the gate fee is still at a reduced rate which will result in a significant underspend this year. Our future waste disposal options are still being discussed with Essex County Council and as such, disposal costs in future years remain unquantified.
m.	
n.	
o.	
p.	
q. Costs have been incurred due to the storage of spoil in relation to the flood defence scheme and the servicing of pumping stations across the Borough.	Costs have been incurred due to the storage of spoil in relation to the flood defence scheme and the servicing of pumping stations across the Borough.
r.	

s.

t.

u.

v.

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Technology
Portfolio Holder - Cllr T Byford**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Information Communications and a Technology	5,354	(971)	4,383	7	4,390	4,475	85	1,832	2,041	209
Total Net Budget for Portfolio	5,354	(971)	4,383	7	4,390	4,475	85	1,832	2,041	209

Virements

Transfer from/(to) earmarked reserves	£000
Allocation from Contingency	7
In year virements	0
	<u>0</u>
	<u>7</u>

**General Fund Forecast 2017/18
at 31 August 2017 - Period 5
Technology
Portfolio Holder - Cllr T Byford**

Forecast Outturn Variance	Year to date Variance
a. There are a number of projects across the organisation which are ICT reliant and require the expertise of external contractors who command a high market rate. Despite the team holding some posts vacant, there is significant pressure on the Agency Staff budget.	Further costs to be capitalised once timesheets are completed for those members of staff not working wholly on one project or are working on both revenue and capital projects

Housing Revenue Account Forecast 2017/18
at 31 August 2017 - Period 5
Deputy Chief Executive - Simon Leftley

Description	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Employees	215	0	215	215	0	0	0	0
b Premises (Excluding Repairs)	732	0	732	761	29	244	255	11
c Repairs	4,831	0	4,831	4,831	0	1,858	1,855	(3)
d Supplies & Services	68	0	68	68	0	23	5	(18)
e Management Fee	5,827	0	5,827	5,827	0	2,241	2,241	0
f MATS	1,124	0	1,124	1,124	0	375	371	(4)
g Provision for Bad Debts	383	0	383	383	0	0	0	0
h Capital Financing Charges	11,364	0	11,364	11,368	4	2,629	2,633	4
Expenditure	24,544	0	24,544	24,577	33	7,369	7,360	(10)
i Fees & Charges	(393)	0	(393)	(393)	0	(131)	(100)	30
j Rents	(26,673)	0	(26,673)	(26,923)	(250)	(8,896)	(9,097)	(200)
k Other	(277)	0	(277)	(276)	0	(259)	(342)	(83)
l Interest	(135)	0	(135)	(135)	0	0	0	0
m Recharges	(459)	0	(459)	(459)	0	(153)	(122)	31
Income	(27,936)	0	(27,936)	(28,186)	(250)	(9,439)	(9,660)	(221)
n Appropriation to Earmarked reserves	3,392	0	3,392	3,609	217	3,392	3,392	0
o Statutory Mitigation on Capital Financing	0	0	0	0	0	0	0	0
Net Expenditure / (Income)	0	0	0	(0)	(0)	1,322	1,091	(231)
Use of Reserves								
Balance as at 1 April 2017	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			
Balance as at 31 March 2018	3,502	0	3,502	3,502	0			

Housing Revenue Account Forecast 2017/18
at 31 August 2017 - Period 5
Deputy Chief Executive - Simon Leftley

Forecast Outturn Variance	Year to Date Variance
a.	
b. Resident patrol services at Victoria Ward partially offset by lower council tax on void properties.	
c.	
d.	
e.	
f.	
g.	
h. Interest on internal borrowing.	
i.	
j. Rental income is higher than estimated because of a lower number of voids than allowed for in the budget.	
k.	
l.	
m.	
n. Underspend will be transferred to the HRA capital investment reserve.	
o.	



**Capital Programme Budget
Monitoring 2017/18**

Period 5

**as at 31st August 2017
Departmental Summary**

Capital Programme Monitoring Report – August 2017

1. Overall Budget Performance

The revised Capital budget for the 2017/18 financial year is £94.737million which includes all changes agreed at June Cabinet. Actual capital spend at 31st August is £23.288million representing approximately 25% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £0.867million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2017/18 £'000	Outturn to 31 August 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Revised Budget 2017/18 £'000	Previous Expected Variance to Revised Budget 2017/18 £'000
Chief Executive	24,169	12,784	20,604	(3,565)	(3,565)
People	16,709	1,086	15,827	(882)	(882)
Place	41,751	7,583	40,091	(1,660)	(710)
Housing Revenue Account (HRA)	12,108	1,835	12,108	-	-
Total	94,737	23,288	88,630	(6,107)	(5,157)

The capital programme is expected to be financed as follows:

Department	External Funding			Total Budget £'000
	Council Budget £'000	Grant Budget £'000	Developer & Other Contributions £'000	
Chief Executive	24,163	-	6	24,169
People	5,300	11,393	16	16,709
Place	28,830	10,483	2,438	41,751
Housing Revenue Account (HRA)	11,635	-	473	12,108
Total	69,928	21,876	2,933	94,737
As a percentage of total budget	73.8%	23.1%	3.1%	

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 31st August is as follows:

Department	Grant Budget £'000	Developer & Other Contributions Budget £'000	Total external funding budget £'000	External funding received £'000	External funding outstanding £'000
Chief Executive	-	6	6	-	6
People	11,393	16	11,409	4,189	7,220
Place	10,483	2,438	12,921	7,627	5,294
Housing Revenue Account (HRA)	-	473	473	473	-
Total	21,876	2,933	24,809	12,289	12,520

2. Department Budget Performance

Department of the Chief Executive

The revised capital budget for the Department of the Chief Executive is £24.169million. The budget is distributed across various scheme areas as follows

Department of the Chief Executive	Revised Budget 2017/18 £'000	Outturn to 31 August 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Forecast Variance to Year End 2017/18 £'000	Previous Forecast Variance to Year End 2017/18 £'000
Asset Management (Property)	23,319	12,582	19,754	(3,565)	(3,565)
Cemeteries & Crematorium	492	202	492	-	-
Subtotal	23,811	12,784	20,246	(3,565)	(3,565)
Priority Works (see table)	358	-	358	-	-
Total	24,169	12,784	20,604	(3,565)	(3,565)

Priority Works	£'000
Budget available	500
Less budget allocated to agreed schemes	(142)
Remaining budget	358

Actual spend at 31st August stands at £12.784million. This represents 53% of the total available budget.

Asset Management (Property)

Planning consent has now been granted for the Library Car Park reconstruction and enhancement scheme with an expectation to start on site during January 2018. As the scheme will commence so late into the financial year, budget of £3.536million will be included as a carry forward request in the report to November Cabinet.

The contract has now been let for the New Beach Huts phase two and works have now commenced. This scheme is scheduled to be completed in September 2017.

The former gas works site was purchased on 21st July and the Range was purchased on 11th August. Both of these properties are now on the Council's asset portfolio.

The remaining budget of £29k on the Thorpe Hall Avenue Toilet Refurbishment scheme will be used in connection with the tram stop works however this will not be required until 2018/19. A carry forward request of £29k will therefore be included in the report to November Cabinet.

Cemeteries and Crematorium

Landscaping works are continuing on the plot of land identified in Sutton Road Cemetery. It has now been confirmed by the Environment Agency that the new legislation will not have an impact on the project and it is possible to raise the ground level sufficiently as per the original plans. The works are now almost complete.

The installation of the Pergola Walk Memorial is now complete with just the final snagging works taking place.

Priority Works

The Priority works provision budget currently has £358k remaining unallocated.

Summary

Carry forward requests to be included in the report to November Cabinet include £29k for the Thorpe Hall Avenue Toilet Refurbishment scheme and £3.536million for the Library Car Park Reconstruction and Enhancement Scheme.

Department for People

The revised Department for People budget totals £16.709million.

Department for People	Revised Budget 2017/18 £'000	Outturn to 31 August 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Year End 2017/18 £'000	Previous Expected Variance to Year End 2017/18 £'000
Adult Social Care	1,758	75	876	(882)	(882)
General Fund Housing	3,246	387	3,246	-	-
Children & Learning Other	64	14	64	-	-
Condition Schemes	704	186	704	-	-
Devolved Formula Capital	173	172	173	-	-
Early Years	536	60	536	-	-
Primary and Secondary School Places	10,228	192	10,228	-	-
Total	16,709	1,086	15,827	(882)	(882)

Actual spend at 31st August stands at £1.086million. This represents 6% of the total available budget.

Adult Social Care

The Community Capacity grant is used to enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. Plans for 2017/18 include project management for social care redesign, costs of sheltered housing review outcomes, development of independent living centre and investment in technology and equipment to promote independence. Total spend of £500k is forecast for 2017/18 therefore an accelerated delivery request of £54k will be included in the report to November Cabinet.

The majority of the works on the redevelopment of the Priory site will take place in 2018/19 therefore a large proportion of the budgets on the two Priory schemes will be included in the report to November Cabinet. These total £936k.

A property has been identified for adaptation using the Transforming Care Housing grant and works are planned for spring 2018. This is anticipated to use the remainder of the budget and a carry forward request will be considered depending on the timing of the works.

General Fund Housing

The Private Sector Renewal scheme is in place to ensure that the private sector stock is kept in a good condition. Plans are currently in progress for spend of the £625k budget in 2017/18.

The Empty Dwellings Management scheme is in place to fund works authorised under an Empty Dwellings Management Order (EDMO) to bring long term empty homes back into use and to a habitable standard.

The tenders for the Adaptations Framework Agreement are in the process of being evaluated with E-Auction and further plans will be made once this process is complete.

Children & Learning Other Schemes

Retentions of £50k are being held for Kingsdown Special School roof works and will be paid once outstanding snagging and defects works are completed and fully signed off. This figure is included in the outstanding creditors shown above.

Condition Schemes

A budget of £704k has been allocated to address larger conditions in schools where the cost is over the schools capabilities to fund. Most of these works will be undertaken over the school summer holidays to minimise disruption to the schools. Retentions of £30k are being held for works completed last year at nine primary schools.

Devolved Formula Capital

This is an annual devolution of dedicated capital grant to all maintained schools. The grant for 2017/18 is £173k. This grant amount will reduce as further maintained schools convert to academy status.

Primary and Secondary School Places

The primary expansion programme is now complete with final retention payments of £98k being held against five projects until the twelve month snagging period is over. A watching brief of demand against availability will be kept. If a need is identified, a further expansion of primary places will be explored to ensure that the council's statutory duty to provide a good school place for all those that request it can be met.

A secondary expansion programme is progressing to ensure that the extra places supplied in primary are matched in secondary as they are needed. One secondary school has planning permission and the project is about to complete the tender stage. A second secondary school is completing the feasibility stage and two other secondary schools are progressing towards feasibility stage.

Summary

Carry forward requests to be included in the report to November Cabinet are LATC Delaware and Priory for £839k and Priory House Condition Works for £97k.

An accelerated delivery request of £54k will also be included for the Community Capacity scheme.

Department for Place

The revised capital budget for the Department for Place is £41.751million. This includes all changes approved at June Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2017/18 £'000	Outturn to 31 August 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Year End 2017/18 £'000	Previous Expected Variance to Year End 2017/18 £'000
Culture	5,266	324	5,266	-	-
ICT Programme	4,914	1,128	4,704	(210)	(210)
Enterprise, Tourism & Regeneration	5,848	1,746	5,848	-	-
Southend Pier	3,767	420	3,767	-	-
Coastal Defence & Foreshore	923	74	648	(275)	(275)
Highways and Infrastructure	6,339	1,881	6,339	-	-
Parking Management	612	50	612	-	-
Section 38 & 106 Agreements	2,293	21	2,068	(225)	(225)
Local Transport Plan	2,974	313	2,974	-	-
Local Growth Fund	5,477	1,304	5,477	-	-
Community Safety	420	-	420	-	-
Transport	540	44	540	-	-
Energy Saving Projects	2,378	278	1,428	(950)	-
Total	41,751	7,583	40,091	(1,660)	(710)

Actual spend at 31st August stands at £7.583million. This represents 18% of the total available budget.

Culture

A budget of £20k for works at Southchurch Park Bowls Pavilion has been identified as a match funding contribution to aid a bid to Sport England. The Council are currently working with the Bowls Club on supporting the bid.

The scheme to replace various playground gates within the borough's play areas to enable compliance with health and safety recommendations is currently at the procurement stage with plans to progress the scheme once this is complete.

Works are currently in the process of being programmed for various other culture schemes including Hard Surface Path Improvements, Replacement of Asbestos Stage Safety Curtain

at the Palace Theatre, Belton Hill Steps and External Cladding at the Cliffs Pavilion. Works are expected to commence on these schemes during the financial year.

ICT

As part of the Barracuda Replacement scheme, corporate spam and virus filtering has now been directed to Microsoft 365. Cyber security consultancy services are currently being commissioned to provide a holistic view of all security platforms although progress is likely to be limited due to difficulty in sourcing the appropriate services.

An assessment is underway on the potential use of a data warehouse for advanced reporting and data analysis across the council as part of the Intelligence Hub scheme. A review of extending the use of Tickfield CCTV services for other types of monitoring is also taking place.

The title of the Place Business Transformation in End to End Reporting scheme has been changed to Channel Shift and this scheme will be moved to the Department of the Chief Executive at November Cabinet. A supplier has now been appointed and phase one has been scoped and agreed for delivery in December 2017 with the final part of this phase in March 2018. Phase two will continue in the next financial year therefore a carry forward request of £210k will be included in the report to November Cabinet.

The development of the Liquid Logic Case Management System scheme is on track to be delivered in line with the revised schedule. The live data warehouse build has been completed for both Childrens and Adults and further data migration works are underway.

Enterprise, Tourism & Regeneration

The Regeneration projects include all the work currently taking place on the City Deal Incubation Centre, Airport Business Park and Queensway.

Local Growth Funding (LGF) of £3.2million for the Airport Business Park to support the delivery of on-site infrastructure and the relocation of Westcliff Rugby Club was spent by 31st March 2017 as per the grant conditions. The Westcliff Rugby Club relocation agreement is not yet complete so works on site have not yet commenced as a result. The farmer is to vacate the land from September to enable the start of archaeology works and utility and digital infrastructure work is on-going.

A consultation lead has been appointed for the Better Queensway scheme. The consultation is expected to commence in October 2017 for an outcome and decision by Cabinet in January 2018.

Southend Pier

A structural consultant has been appointed for works on the Southend pier bearing replacement and they are currently producing a specification for tender issue.

Tender evaluation is currently in progress in conjunction with procurement for a structural consultant on phase two of the Prince George extension and the timber outer pier head works.

Coastal Defence and Foreshore

A budget for improving the resilience of the borough to flooding from extreme weather events has been included in the 2017/18 capital programme. Works have now commenced at Harp House and the other main areas to be worked on include the airport, City Beach and Shoebury Common.

The cliff slip investigation works are continuing with feasibility studies to be carried out to the west of Clifton Drive.

Spend of £50k is anticipated on the Shoebury Common Sea Defence scheme this financial year therefore a carry forward request of £275k will be included in the report to November Cabinet.

Highways and Infrastructure

An allocation of £102k has been received from the Department for Transport for the maintenance of pot holes across the borough. The rest of the Highways Maintenance programme is underway and will continue for the remainder of the financial year.

The Street Lighting budget is a multi-million pound, multi-year scheme to be part funded by the Challenge fund from the Department for Transport. The luminaire installations are now 99% complete and the Column installations are complete. A substantial completion date of 30th September has been scheduled for the works on individual and entire road column replacements and concrete sleeves. Lighting works have now completed in the Civic Centre car park and on the pier with works on-going in the parks.

Parking Management

An updated parking strategy has been commissioned which will form the basis of improvement plans to the borough car parks. Feedback from the recent review is currently being assessed for any upgrade requirements.

Section 38 and Section 106 Schemes

There are a number of S38 and S106 schemes all at various stages. Some of the larger schemes include works around Acacia Drive, Bellway Prittlebrook, Essex House and Hinguar.

Various schemes are scheduled to be carried out in 2018/19 therefore a carry forward request of £225k will be included in the report to November Cabinet for these schemes.

Local Transport Plans (LTP Schemes)

The Local Transport Plan schemes cover various areas including better networks, traffic management, better operation of traffic control systems and bridge strengthening.

Works on the Automatic Vehicle Location (AVL) system and upgrades to the older Real Time Passenger Information signs are currently on track to be completed in year. The installation of tourist signage information boards commenced in August.

Local Growth Fund

The A127 Growth Corridor projects will support the predicted growth associated with London Southend Airport and the Joint Area Action Plan (JAAP) proposals developed by Southend, Rochford and Essex County Councils to release land and create 7,380 high value jobs. The improvement will also support background growth of Southend and Rochford.

The final business case for A127 Kent Elms junction improvements has been approved by the South East Local Enterprise Partnership and all funding has been received.

Worked commenced at Kent Elms on 21st November 2016 and a dedicated Public Liaison Officer is in place. School crossing patrols are in place for the duration of the works. Utility

diversion works are underway although there has been a delay to Nation Grids works which has had a knock on effect causing a delay to completing BT diversions. Three lanes inbound and two new pedestrian crossings were in place at the end of June. Traffic signal calibration and validation is now complete.

Options are being prepared to put forward for the business case at the Bell junction and air quality implications are to be investigated. A draft engagement and consultation document has been prepared and is to be updated. Air quality specialist work has now commenced.

Transport

The road safety audit stage three has now been reviewed on the A127 Tesco junction improvements with minor adjustments are now complete. Stage four is yet to be completed.

Southend Transport Model is an on-going scheme to support various multi modal transport projects. A review of the model is complete with options on updating the model to be considered.

Energy Saving Projects

Several projects are being surveyed for potential use of the energy efficiency budget. These schemes are unlikely to commence until later in the financial year therefore £450k of the current budget will be included as a carry forward request at November Cabinet.

Procurement documents are in the process of being drafted for legal support for the site agreements as part of the Solar PV scheme. £500k of this budget will be required next financial year therefore a carry forward request will be included in the report to November Cabinet.

Summary

Carry forward requests to be included in the report to November Cabinet are various S106 schemes totalling £225k, Channel Shift for £210k, Shoebury Common Sea Defence scheme for £275k, Energy Efficiency Projects for £450k and Solar PV Projects for £500k.

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2017/18 is £12.108million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2017/18 £'000	Outturn to 31 August 2017/18 £'000	Expected outturn 2017/18 £'000	Forecast Variance to Year End 2017/18 £'000	Previous Forecast Variance to Year End 2017/18 £'000
Decent Homes Programme	7,703	1,640	7,703	-	-
Council House Adaptations	565	160	565	-	-
Sheltered Housing	345	-	345	-	-
Other HRA	3,495	35	3,495	-	-
Total	12,108	1,835	12,108	-	

The actual spend at 31st August of £1.835million represents 15% of the HRA capital budget.

Decent Homes Programme

The 2017/18 programme for Decent Homes is progressing in accordance to plan. Fire safety works at Chiltern will be completed by the end of September and the installation of fire doors and screens to Pennine and Quantock is expected to commence at the end of October. The kitchens and bathrooms contract is due to commence in October as are the installation of the smoke vents to the Balmoral tower blocks. A number of other projects are currently being tendered and they are expected to commence in the new year in accordance with the programme.

Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2017/18.

Sheltered Housing

This budget is to be used in conjunction with the Sheltered Housing review.

Other HRA

Following planning permission approval for Rochford Road on 2nd August, the project has commenced on site with the Council's approved contractor nearing completion on the required highways work. As part of these enabling works, it is envisaged that a culvert running through the site will have to be diverted and the relevant application to Anglian Water is in the process of being submitted. The tender for the overall build contractor has been extended until 18th October to accommodate this change.

Summary of Capital Expenditure at 31st August 2017

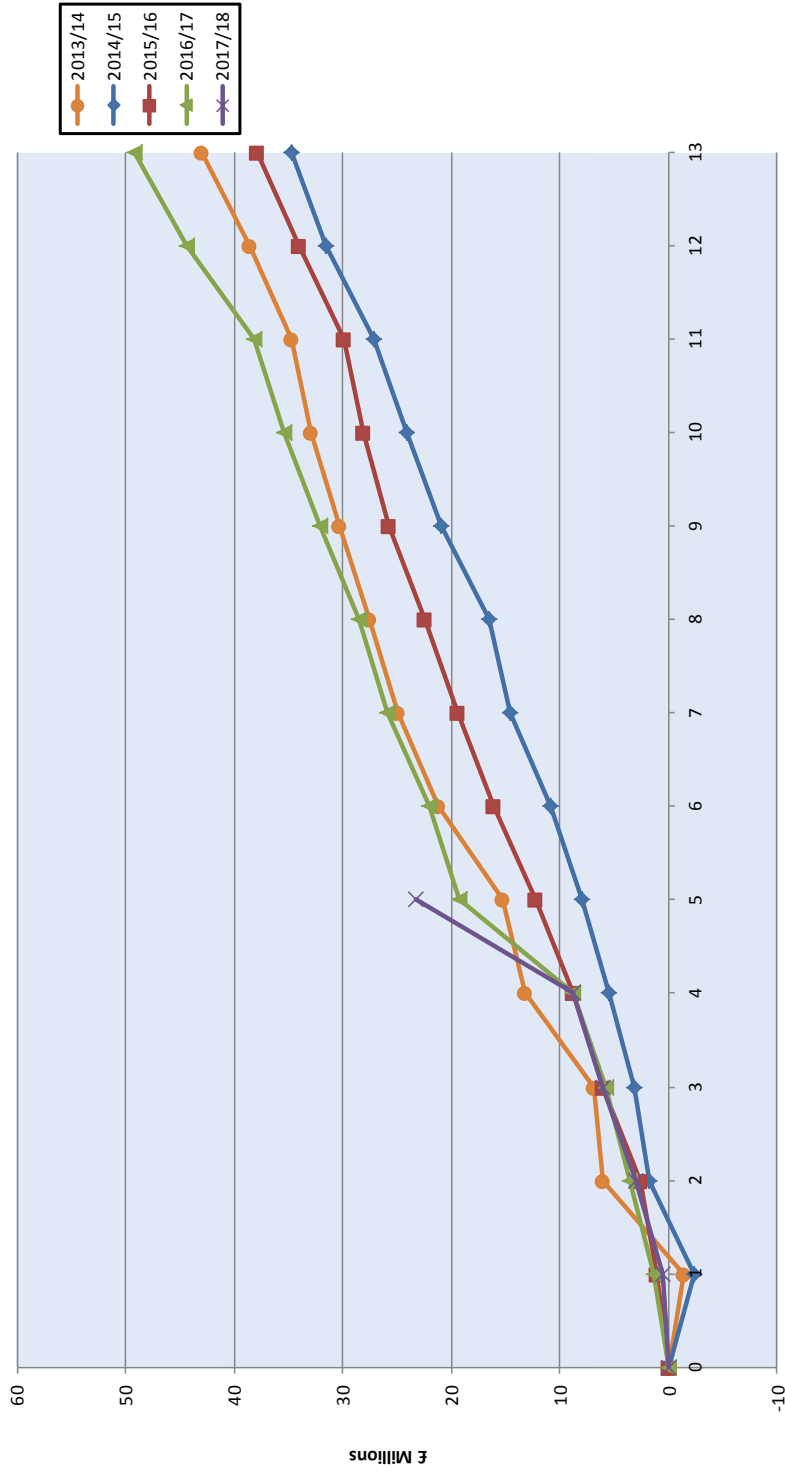
Appendix 1

	Original Budget 2017/18 £000	Revisions £000	Revised Budget 2017/18 £000	Actual 2017/18 £000	Forecast outturn 2017/18 £000	Forecast Variance to Year End 2017/18 £000	% Variance
Chief Executive	6,400	17,769	24,169	12,784	20,604	(3,565)	53%
People	13,582	3,127	16,709	1,086	15,827	(882)	6%
Place	48,140	(6,389)	41,751	7,583	40,091	(1,660)	18%
Housing Revenue Account	8,610	3,498	12,108	1,835	12,108	0	15%
	<u>76,732</u>	<u>18,005</u>	<u>94,737</u>	<u>23,288</u>	<u>88,630</u>	<u>(6,107)</u>	<u>25%</u>
Council Approved Original Budget - February 2017	76,732						
Chief Executive amendments	18,427						
People amendments	(1,041)						
Place amendments	(385)						
HRA amendments	4,864						
Carry Forward requests from 2016/17	6,206						
Accelerated Delivery requests to 2016/17	(856)						
Budget re-profiles (June Cabinet)	(11,927)						
New external funding	2,717						
Council Approved Revised Budget - June 2017	<u><u>94,737</u></u>						

Actual compared to Revised Budget spent is £23.288M or 25%

Appendix 2

Capital programme Delivery
Cumulative Capital Expenditure 2013/14 to 2017/18



Year	Outturn £m	Outturn %
2012/13	61.0	97.9
2013/14	43.3	93.8
2014/15	34.8	83.8
2015/16	37.9	97.0
2016/17	48.8	89.0